

Score Summary

Case Id: 15089

Name: Acquisition of Housing

Score

195 out of 215

Status: Complete

Date submitted: 11/20/2020 11:26:52 AM

SECTION	POINTS AWARDED	AVAILABLE POINTS
A . BOARD AUTHORIZATION RESOLUTION & MINUTES	0	0
B. NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	15	15
C. PROJECT DESCRIPTION	105	110
D. SPONSOR CAPACITY	75	75
E. MATCH - BONUS POINTS	0	15
Total	195	215

Reviewer Notes: FY21 Budget Totals - the Cash Receipts Total should be \$10,194.600.00 (the Cash Disbursements total and final total are correct).

Costs Estimate - MLS report showing similar properties that are under contract, sold, #days on market should be included with Realtor Letter to support prediction of market conditions.

Score Report

Case Id: 15089

Name: Acquisition of Housing

A : BOARD AUTHORIZATION RESOLUTION & MINUTES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Board Resolution & Board Minutes; must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source; and Board Minutes must contain same information and must include vote• Letter from Executive Director/President for non-profits, faith-based organizations, for-profit or governmental entities that do not have a Board of Directors, must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source and meeting Minutes must contain same information and must include vote	0	0
Section Total	0	0

B: NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• LMI benefit category "activity" selected• How LMI persons will be determined• The absolute number of persons to be served• The percent of qualifying LMI persons to be served• How the low- and moderate-income persons will benefit• Must have a benefit of 100% LMI to receive 15 points• Projects that cannot demonstrate benefit to 51% LMI will NOT be funded• Project must address a measurable Consolidate Plan Priority Need Objective that has not been achieved	15	15
Section Total	15	15

C: PROJECT DESCRIPTION	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Overall soundness and content of project design in addressing all issues relevant to project implementation and management	105	110

<ul style="list-style-type: none"> • Clear methods as support of cost estimates to include completeness & current cost estimates • Reasonable, realistic project costs & clear relationship between cost and the activity • If first-year public service activity is there an increase level of service • Are there matching funds, or contingency funds • Clarity and reasonableness of proposed administrative and project related procedures, and the identification of staff to carry out same 		
Section Total	105	110

D: SPONSOR CAPACITY	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none"> • Current or previous experience with related program or project activity • Adequacy of existing/proposed staff to carry out the project • Appropriateness and adequacy of financial management system • Agency audit or financial statement is without noted financial concerns/findings 	75	75
Section Total	75	75

E: MATCH - BONUS POINTS	POINTS AWARDED	AVAILABLE POINTS
If a dollar for dollar Match is provided 15 bonus points will be awarded in the scoring process. The Match must equal but not exceed CDBG funds requested in project budget.	0	15
Section Total	0	15

Score Summary

Case Id: 15089

Name: Acquisition of Housing

Score

190 out of 215

Status: Complete

Date submitted: 11/19/2020 3:12:40 PM

SECTION	POINTS AWARDED	AVAILABLE POINTS
A . BOARD AUTHORIZATION RESOLUTION & MINUTES	0	0
B. NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	15	15
C. PROJECT DESCRIPTION	100	110
D. SPONSOR CAPACITY	75	75
E. MATCH - BONUS POINTS	0	15
Total	190	215

Reviewer Notes: Under the Cost Estimates it would have been beneficial to provide a few property listings; this would support the type of housing that was described as needed for the population to be served as well as support houses that would not be included that were built prior to 1978.

Score Report

Case Id: 15089

Name: Acquisition of Housing

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Section Total	0	0

B: NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• LMI benefit category "activity" selected• How LMI persons will be determined• The absolute number of persons to be served• The percent of qualifying LMI persons to be served• How the low- and moderate-income persons will benefit• Must have a benefit of 100% LMI to receive 15 points• Projects that cannot demonstrate benefit to 51% LMI will NOT be funded• Project must address a measurable Consolidate Plan Priority Need Objective that has not been achieved	15	15
Section Total	15	15

C: PROJECT DESCRIPTION	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Overall soundness and content of project design in addressing all issues relevant to project implementation and management	100	110

<ul style="list-style-type: none"> • Clear methods as support of cost estimates to include completeness & current cost estimates • Reasonable, realistic project costs & clear relationship between cost and the activity • If first-year public service activity is there an increase level of service • Are there matching funds, or contingency funds • Clarity and reasonableness of proposed administrative and project related procedures, and the identification of staff to carry out same 		
Section Total	100	110

D: SPONSOR CAPACITY	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none"> • Current or previous experience with related program or project activity • Adequacy of existing/proposed staff to carry out the project • Appropriateness and adequacy of financial management system • Agency audit or financial statement is without noted financial concerns/findings 	75	75
Section Total	75	75

E: MATCH - BONUS POINTS	POINTS AWARDED	AVAILABLE POINTS
If a dollar for dollar Match is provided 15 bonus points will be awarded in the scoring process. The Match must equal but not exceed CDBG funds requested in project budget.	0	15
Section Total	0	15

Score Summary

Case Id: 14729

Name: Project Mend-A-House

Score

140 out of 215

Status: Complete

Date submitted: 11/19/2020 2:17:08 PM

SECTION	POINTS AWARDED	AVAILABLE POINTS
A . BOARD AUTHORIZATION RESOLUTION & MINUTES	0	0
B. NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	10	15
C. PROJECT DESCRIPTION	55	110
D. SPONSOR CAPACITY	60	75
E. MATCH - BONUS POINTS	15	15
Total	140	215

Reviewer Notes: B. 1. Selected "Public service-Increase Level of Service" which is used when hiring staff to increase level of service. It can't be used for construction related activities. Should have used "Eligible Rehabilitation Activities".

C. 1. Project description indicates 45 units and 68 people to be served, but in project description says it will be a total of 95 units assisted. Projects assisted in FY 20 was 50. Project should be for 95 units. If 50 units is the average number of annual projects, a 90% increase is a significant increase without a additional increase in staff.

2. How is the number of assisted persons determined? National Objective says 68 people served and Project Description says 64 persons served. Work for this proposal begins on July1, 2021 and worksheet shows that 26 persons will be disabled and 36 elderly. How is that known and what if they are both? Are they counted twice?

3. Did not provide a agency salary sheet showing agency salary structure to corroborate staff cost request.

5. Lead based Paint: Did not provide a copy of Project Managers EPA Lead Certification and how PMAH will comply with federal lead based paint guidelines when working with properties built prior to 1978, specifically testing and remediation efforts.

6. Project timeline show that items will be ordered in advance of specific projects being identified. How do they know what each project will need and how do they determine if they will need 4 heat pumps or 3 stair climbers and what happens if they need 6 heat pumps and 1 stair climber? Is there a waiting list with these items already identified as needs, and if so this should have been explained.

D.

1. Most recent audit was in 2017. Audit was provided with no management letter from auditor. Without a management letter the audit is invalid.

2. Tax return provided is for 2018 not 2019

Score Report

Case Id: 14729

Name: Project Mend-A-House

A : BOARD AUTHORIZATION RESOLUTION & MINUTES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Board Resolution & Board Minutes; must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source; and Board Minutes must contain same information and must include vote• Letter from Executive Director/President for non-profits, faith-based organizations, for-profit or governmental entities that do not have a Board of Directors, must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source and meeting Minutes must contain same information and must include vote	0	0
Section Total	0	0

B: NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• LMI benefit category "activity" selected• How LMI persons will be determined• The absolute number of persons to be served• The percent of qualifying LMI persons to be served• How the low- and moderate-income persons will benefit• Must have a benefit of 100% LMI to receive 15 points• Projects that cannot demonstrate benefit to 51% LMI will NOT be funded• Project must address a measurable Consolidate Plan Priority Need Objective that has not been achieved	10	15
Section Total	10	15

C: PROJECT DESCRIPTION	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Overall soundness and content of project design in addressing all issues relevant to project implementation and management	55	110

<ul style="list-style-type: none"> • Clear methods as support of cost estimates to include completeness & current cost estimates • Reasonable, realistic project costs & clear relationship between cost and the activity • If first-year public service activity is there an increase level of service • Are there matching funds, or contingency funds • Clarity and reasonableness of proposed administrative and project related procedures, and the identification of staff to carry out same 		
Section Total	55	110

D: SPONSOR CAPACITY	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none"> • Current or previous experience with related program or project activity • Adequacy of existing/proposed staff to carry out the project • Appropriateness and adequacy of financial management system • Agency audit or financial statement is without noted financial concerns/findings 	60	75
Section Total	60	75

E: MATCH - BONUS POINTS	POINTS AWARDED	AVAILABLE POINTS
If a dollar for dollar Match is provided 15 bonus points will be awarded in the scoring process. The Match must equal but not exceed CDBG funds requested in project budget.	15	15
Section Total	15	15

Score Summary

Case Id: 14729

Name: Project Mend-A-House

Score

140 out of 215

Status: Complete

Date submitted: 11/19/2020 12:10:23 PM

SECTION	POINTS AWARDED	AVAILABLE POINTS
A . BOARD AUTHORIZATION RESOLUTION & MINUTES	0	0
B. NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	10	15
C. PROJECT DESCRIPTION	55	110
D. SPONSOR CAPACITY	60	75
E. MATCH - BONUS POINTS	15	15
Total	140	215

Reviewer Notes: National Objective is more correctly identified as Rehabilitation

National Objective detail regarding number to be served is unclear. Application notes, 68 people, 68 Household and 45 units for a total of 113 or 181 (unclear). Project description states 45 persons additional to previous years will be assisted with requested and match funding.

In project description, regarding who specifically will administer this project, only titles are noted, however actual people are not identified. The Activity schedule only details types of repairs, no administration (coordination or scheduling of work, clients, files or reporting) is noted, however every position is listed as completing every task noted, and the Sponsor capacity only identifies two specific people with general credential information.

It is noted that there will not be additional staff, however costs to existing positions are noted, there is no reference as to how these amounts were derived or how they are separate from the work not covered by this project.

50 applicants stated as "in the queue", however it is not identified how this information relates to the current application or if the references applicants are taken into consideration for the FY22 project.

Score Report

Case Id: 14729

Name: Project Mend-A-House

A : BOARD AUTHORIZATION RESOLUTION & MINUTES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Board Resolution & Board Minutes; must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source; and Board Minutes must contain same information and must include vote• Letter from Executive Director/President for non-profits, faith-based organizations, for-profit or governmental entities that do not have a Board of Directors, must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source and meeting Minutes must contain same information and must include vote	0	0
Section Total	0	0

B: NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• LMI benefit category "activity" selected• How LMI persons will be determined• The absolute number of persons to be served• The percent of qualifying LMI persons to be served• How the low- and moderate-income persons will benefit• Must have a benefit of 100% LMI to receive 15 points• Projects that cannot demonstrate benefit to 51% LMI will NOT be funded• Project must address a measurable Consolidate Plan Priority Need Objective that has not been achieved	10	15
Section Total	10	15

C: PROJECT DESCRIPTION	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Overall soundness and content of project design in addressing all issues relevant to project implementation and management	55	110

<ul style="list-style-type: none"> • Clear methods as support of cost estimates to include completeness & current cost estimates • Reasonable, realistic project costs & clear relationship between cost and the activity • If first-year public service activity is there an increase level of service • Are there matching funds, or contingency funds • Clarity and reasonableness of proposed administrative and project related procedures, and the identification of staff to carry out same 		
Section Total	55	110

D: SPONSOR CAPACITY	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none"> • Current or previous experience with related program or project activity • Adequacy of existing/proposed staff to carry out the project • Appropriateness and adequacy of financial management system • Agency audit or financial statement is without noted financial concerns/findings 	60	75
Section Total	60	75

E: MATCH - BONUS POINTS	POINTS AWARDED	AVAILABLE POINTS
If a dollar for dollar Match is provided 15 bonus points will be awarded in the scoring process. The Match must equal but not exceed CDBG funds requested in project budget.	15	15
Section Total	15	15

Score Summary

Case Id: 15078

Name: BrightCare Center

Score

105 out of 215

Status: Complete

Date submitted: 11/19/2020 12:10:04 PM

SECTION	POINTS AWARDED	AVAILABLE POINTS
A . BOARD AUTHORIZATION RESOLUTION & MINUTES	0	0
B. NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	5	15
C. PROJECT DESCRIPTION	75	110
D. SPONSOR CAPACITY	25	75
E. MATCH - BONUS POINTS	0	15
Total	105	215

Reviewer Notes: Several requirements were not addressed or vaguely addressed:

- How was the goal of 20 persons to be served derived? No detail or calculation was provided.
- Funds were allocated for kitchen and café equipment and salaries, however nothing was stated regarding the state/completion of the facility for the new equipment. Is it otherwise ready to open for business? Are all permits acquired?
- Regarding who will administer the activity, nothing was stated regarding the status of the new employees, or the qualification criteria, whether they are currently on-staff or will be new employees. Project description only identified titles of positions. For example, the café manager position; there were no specifications regarding responsibilities to the clients (20 to be served) or their capacity for working with "I/DD" individuals or running a café of this type.
- Also no timeline, criteria or process for hiring for new positions was provided. Only the mention that they would start July 1, 2021 was made in the Activity Schedule.
- Future Income noted to cover future expenses was only a general idea, not actual projections, no source of income or commitment references provided.
- There were no cost estimates for operation costs, café income projections, or the source of funds to cover operational costs
- No financial audit provided. Budget provided reflected no activity in-line with "Vocation Training" project, it was very general and did not seem to reflect complete organization operations.

- Only two people were identified within the sponsor capacity description, however several positions are identified as essential positions to the project.
- Board meeting minutes does not mention forgivable nor lack of matching funds
- B.4 Blank, no selection made
- Tax return provided, states organization mission / description is to provide adult day care and miscellaneous services to seniors, however the organization website does not reflect senior services.

Score Report

Case Id: 15078

Name: BrightCare Center

A : BOARD AUTHORIZATION RESOLUTION & MINUTES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Board Resolution & Board Minutes; must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source; and Board Minutes must contain same information and must include vote• Letter from Executive Director/President for non-profits, faith-based organizations, for-profit or governmental entities that do not have a Board of Directors, must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source and meeting Minutes must contain same information and must include vote	0	0
Section Total	0	0

B: NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• LMI benefit category "activity" selected• How LMI persons will be determined• The absolute number of persons to be served• The percent of qualifying LMI persons to be served• How the low- and moderate-income persons will benefit• Must have a benefit of 100% LMI to receive 15 points• Projects that cannot demonstrate benefit to 51% LMI will NOT be funded• Project must address a measurable Consolidate Plan Priority Need Objective that has not been achieved	5	15
Section Total	5	15

C: PROJECT DESCRIPTION	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Overall soundness and content of project design in addressing all issues relevant to project implementation and management	75	110

<ul style="list-style-type: none"> • Clear methods as support of cost estimates to include completeness & current cost estimates • Reasonable, realistic project costs & clear relationship between cost and the activity • If first-year public service activity is there an increase level of service • Are there matching funds, or contingency funds • Clarity and reasonableness of proposed administrative and project related procedures, and the identification of staff to carry out same 		
Section Total	75	110

D: SPONSOR CAPACITY	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none"> • Current or previous experience with related program or project activity • Adequacy of existing/proposed staff to carry out the project • Appropriateness and adequacy of financial management system • Agency audit or financial statement is without noted financial concerns/findings 	25	75
Section Total	25	75

E: MATCH - BONUS POINTS	POINTS AWARDED	AVAILABLE POINTS
If a dollar for dollar Match is provided 15 bonus points will be awarded in the scoring process. The Match must equal but not exceed CDBG funds requested in project budget.	0	15
Section Total	0	15

Score Summary

Case Id: 15078

Name: BrightCare Center

Score

90 out of 215

Status: Complete

Date submitted: 11/19/2020 2:19:26 PM

SECTION	POINTS AWARDED	AVAILABLE POINTS
A . BOARD AUTHORIZATION RESOLUTION & MINUTES	0	0
B. NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	5	15
C. PROJECT DESCRIPTION	60	110
D. SPONSOR CAPACITY	25	75
E. MATCH - BONUS POINTS	0	15
Total	90	215

Reviewer Notes: A. Board meeting minutes regarding vote do no mention the forgivable loan or no matching funds.

B. No CDBG Eligible Activity selected. Required for consideration

C.

1. Funds cannot be used to provide a service for clients and then later pay them for an internship.

2. National Objective says 20 persons served but Project Description says 30 persons served. How is this number determined and which is the correct number?

3. Ratio of \$10,786 per person served (30) is extremely high.

4. Did not provide any information of space to be used for vocational kitchen: design plans, current use, square footage, is it designed for kitchen/restaurant use? Is it zoned /permitted for restaurant/kitchen use? Are modifications to the existing space needed?

5. Should have provided job descriptions for each potential position.

6. Did not address if these positions will need to have experience working with I/DD persons?

D. 1. No experience creating or managing a vocational kitchen operation. Project does not appear to be financially sustainable.

2. Only two existing staff members involved in this project

3. No audit or management letter

4. Budget provided has no agency name

5. Tax return indicates that agency provides Adult Day Care Services for Adults, does not mention I/DD persons

Score Report

Case Id: 15078

Name: BrightCare Center

A : BOARD AUTHORIZATION RESOLUTION & MINUTES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Board Resolution & Board Minutes; must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source; and Board Minutes must contain same information and must include vote• Letter from Executive Director/President for non-profits, faith-based organizations, for-profit or governmental entities that do not have a Board of Directors, must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source and meeting Minutes must contain same information and must include vote	0	0
Section Total	0	0

B: NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• LMI benefit category "activity" selected• How LMI persons will be determined• The absolute number of persons to be served• The percent of qualifying LMI persons to be served• How the low- and moderate-income persons will benefit• Must have a benefit of 100% LMI to receive 15 points• Projects that cannot demonstrate benefit to 51% LMI will NOT be funded• Project must address a measurable Consolidate Plan Priority Need Objective that has not been achieved	5	15
Section Total	5	15

C: PROJECT DESCRIPTION	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Overall soundness and content of project design in addressing all issues relevant to project implementation and management	60	110

<ul style="list-style-type: none"> • Clear methods as support of cost estimates to include completeness & current cost estimates • Reasonable, realistic project costs & clear relationship between cost and the activity • If first-year public service activity is there an increase level of service • Are there matching funds, or contingency funds • Clarity and reasonableness of proposed administrative and project related procedures, and the identification of staff to carry out same 		
Section Total	60	110

D: SPONSOR CAPACITY	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none"> • Current or previous experience with related program or project activity • Adequacy of existing/proposed staff to carry out the project • Appropriateness and adequacy of financial management system • Agency audit or financial statement is without noted financial concerns/findings 	25	75
Section Total	25	75

E: MATCH - BONUS POINTS	POINTS AWARDED	AVAILABLE POINTS
If a dollar for dollar Match is provided 15 bonus points will be awarded in the scoring process. The Match must equal but not exceed CDBG funds requested in project budget.	0	15
Section Total	0	15

Score Summary

Case Id: 15309

Name: Pearl Transit

Score

0 out of 215

Status: Complete

Date submitted: 1/5/2021 8:24:23 AM

SECTION	POINTS AWARDED	AVAILABLE POINTS
A . BOARD AUTHORIZATION RESOLUTION & MINUTES	0	0
B. NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	0	15
C. PROJECT DESCRIPTION	0	110
D. SPONSOR CAPACITY	0	75
E. MATCH - BONUS POINTS	0	15
Total	0	215

Reviewer Notes: Project is not eligible as Board Resolution did not meet required criteria, Minutes were not complete

National Objective information incomplete

CDBG Activity was not indicated

Project did not support 51% low moderate income benefit

Project description said little to nothing concerning Food Delivery; but focused on Transportation

Project description did not support if project was increased level of service or a new service

Project appears intent of CDBG funding is to reimburse the agencies general funds

Did not clearly identify how CDBG Funds would be actually used; their method of distribution and they indicated within description Fauquier and Stafford Counties

How did they arrive at large number of persons to be served when in National Objective they did not indicate any number of persons to be served and LMI was not identified

Board of Economic Interest was not completed by each member of Board only one form and signature page provided

Cost Estimate was for an amount that did not match the budget for this CDBG project

Tax return description says nothing about agency providing Food distribution as part of it's mission

No articles of Incorporation provided

Project implementation showed hiring of staff before entering into Agreement for funding

Organizational Chart did not name actual staff members

Sponsorship Capacity was unclear who within organization would be located in area to oversee the project; outside transit contractor

Score Report

Case Id: 15309

Name: Pearl Transit

A : BOARD AUTHORIZATION RESOLUTION & MINUTES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Board Resolution & Board Minutes; must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source; and Board Minutes must contain same information and must include vote• Letter from Executive Director/President for non-profits, faith-based organizations, for-profit or governmental entities that do not have a Board of Directors, must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source and meeting Minutes must contain same information and must include vote	0	0
Section Total	0	0

B: NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• LMI benefit category "activity" selected• How LMI persons will be determined• The absolute number of persons to be served• The percent of qualifying LMI persons to be served• How the low- and moderate-income persons will benefit• Must have a benefit of 100% LMI to receive 15 points• Projects that cannot demonstrate benefit to 51% LMI will NOT be funded• Project must address a measurable Consolidate Plan Priority Need Objective that has not been achieved	0	15
Section Total	0	15

C: PROJECT DESCRIPTION	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Overall soundness and content of project design in addressing all issues relevant to project implementation and management	0	110

<ul style="list-style-type: none"> • Clear methods as support of cost estimates to include completeness & current cost estimates • Reasonable, realistic project costs & clear relationship between cost and the activity • If first-year public service activity is there an increase level of service • Are there matching funds, or contingency funds • Clarity and reasonableness of proposed administrative and project related procedures, and the identification of staff to carry out same 		
Section Total	0	110

D: SPONSOR CAPACITY	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none"> • Current or previous experience with related program or project activity • Adequacy of existing/proposed staff to carry out the project • Appropriateness and adequacy of financial management system • Agency audit or financial statement is without noted financial concerns/findings 	0	75
Section Total	0	75

E: MATCH - BONUS POINTS	POINTS AWARDED	AVAILABLE POINTS
If a dollar for dollar Match is provided 15 bonus points will be awarded in the scoring process. The Match must equal but not exceed CDBG funds requested in project budget.	0	15
Section Total	0	15

Score Summary

Case Id: 15309

Name: Pearl Transit

Score

0 out of 215

Status: Complete

Date submitted: 11/20/2020 11:00:55 AM

SECTION	POINTS AWARDED	AVAILABLE POINTS
A . BOARD AUTHORIZATION RESOLUTION & MINUTES	0	0
B. NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	0	15
C. PROJECT DESCRIPTION	0	110
D. SPONSOR CAPACITY	0	75
E. MATCH - BONUS POINTS	0	15
Total	0	215

Reviewer Notes: National Objective not indicated

Project Description is confusing

- Requesting 'reimbursement' (replenishing funds already spent as opposed to using new funds?)
- The first statement refers to food delivery but the majority of the project description refers to transportation to work and community services
- PWC CDBG Funds would be used for services in other counties
- COVID19 economic recovery is mentioned throughout
- Goals and Objectives – increased employment satisfaction? Increased number of people that can continue to live independently at home while receiving services-- How does transportation increase number of people living at home independently?
- Registration process states applicants must be a PWC resident – how does a homeless person provide proof of residency? How is food delivered to homeless persons?
- 50% AMI – what is the source of AMI figure?
- Transportation planning gives low priority to the most vulnerable/special populations who need community services
- Community Outreach and Marketing describes solicitations of donations; there is no mention of CDBG funds used for this project. Outreach to every employer and business in PWC (not sure it is possible how to reach every employer and every business). Refers to 'tax deductible' contribution by PWC when source of

funding is CDBG, not PWC. Implies PWC benefits because donation is tax-deductible. Other counties should not be included when referring to PWC's CDBG funding

- Number of persons served- unclear as to how these numbers are determined
- Activity site- This is a service related activity, not property related. Is description referring to the site where everyone works (offices, food storage, truck hub etc.)? If so, where is property and is it owned or leased? Audit states there is a property under lease that expires December 2020 but there is no mention of renewal
- Activity schedule starts prior to FY22

Board Authorization and Match – does not state who moved nor who seconded the motion. Also doesn't identify who was there to vote and who was absent.

Only one "Declaration of Economic Interest" form and it was signed by all members. Each member should complete and sign a separate form. Also, the form everyone signed states a spouse or family member has a financial interest but no details nor explanation provided.

Organizational Chart has no names

Cost Estimate is \$890,066 for this activity does not match budget \$350,740. Source or methodology used to calculate estimate not included

Sponsor Capacity lists on-site manager and states this person will manage operations in Birmingham, not PWC
. No Articles of Incorporation?

No scores were provided because application is ineligible

Score Report

Case Id: 15309

Name: Pearl Transit

A : BOARD AUTHORIZATION RESOLUTION & MINUTES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Board Resolution & Board Minutes; must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source; and Board Minutes must contain same information and must include vote• Letter from Executive Director/President for non-profits, faith-based organizations, for-profit or governmental entities that do not have a Board of Directors, must authorize Application, identify activity, stipulate the grant/loan repayment terms and provisions, identify, support match with dollar amount and identify source and meeting Minutes must contain same information and must include vote	0	0
Section Total	0	0

B: NATIONAL OBJECTIVE CRITERIA & ELIGIBLE ACTIVITIES	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• LMI benefit category "activity" selected• How LMI persons will be determined• The absolute number of persons to be served• The percent of qualifying LMI persons to be served• How the low- and moderate-income persons will benefit• Must have a benefit of 100% LMI to receive 15 points• Projects that cannot demonstrate benefit to 51% LMI will NOT be funded• Project must address a measurable Consolidate Plan Priority Need Objective that has not been achieved	0	15
Section Total	0	15

C: PROJECT DESCRIPTION	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none">• Overall soundness and content of project design in addressing all issues relevant to project implementation and management	0	110

<ul style="list-style-type: none"> • Clear methods as support of cost estimates to include completeness & current cost estimates • Reasonable, realistic project costs & clear relationship between cost and the activity • If first-year public service activity is there an increase level of service • Are there matching funds, or contingency funds • Clarity and reasonableness of proposed administrative and project related procedures, and the identification of staff to carry out same 		
Section Total	0	110

D: SPONSOR CAPACITY	POINTS AWARDED	AVAILABLE POINTS
<ul style="list-style-type: none"> • Current or previous experience with related program or project activity • Adequacy of existing/proposed staff to carry out the project • Appropriateness and adequacy of financial management system • Agency audit or financial statement is without noted financial concerns/findings 	0	75
Section Total	0	75

E: MATCH - BONUS POINTS	POINTS AWARDED	AVAILABLE POINTS
If a dollar for dollar Match is provided 15 bonus points will be awarded in the scoring process. The Match must equal but not exceed CDBG funds requested in project budget.	0	15
Section Total	0	15