



# MEETING MINUTES

## Strategic Plan Development Team

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Meeting Date: Wednesday, October 14, 2020 (via Zoom)

Meeting Time: 4:30 – 6:15 p.m.

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***\*This meeting was held electronically due to the state of emergency (social distance requirements imposed because of the health risks of COVID-19) declared by Governor Northam on March 12, 2020.***

**Meeting Purpose:** To discuss a workplan for additional information and data collection in preparation for drafting the 2021 – 2024 Strategic Plan

**Members Present:** Bryce Barrett, Paolo Belita, Rick Berry, Joyce Connery, Andra Hoxie, Martin Jeter, Tahari Johnson, Lisa Madron, Ann Marie Maher, Mary Beth Michos, Jarad Phelps, Tomaudrie Thomas, Larriette Thompson, Courtney Tierney

**Members Absent:** Corey Holeman

**Facilitator:** Kaye Wallace, PWC Strategic Plan Coordinator

### **I. Welcome**

The Strategic Plan Coordinator (SPC) welcomed everyone to the meeting.

### **II. Review *Accountability* Value Statement**

The team reviewed and shortened the “accountability” value statement as follows:

#### Statement drafted at last week’s meeting

Accountability – To strive to achieve outcomes that align with community vision and goals by establishing measurable milestones, evaluating progress toward milestones on a periodic basis, and publicly sharing the outcomes of those evaluations.

#### Revised Statement

Accountability – To strive to achieve outcomes that align with community vision and goals and evaluate and publicly share progress on a periodic basis

### **III. Discuss workplan for agency presentations and additional data/information gathering**

The team will hear presentations from some county agencies and community groups to gather additional information as it prepares to draft the strategic plan. The team discussed and decided to work on the plan in sections and will begin with the “Health, Wellbeing, and Human Services” focus area. After presentations, the group will complete a SWOT analysis then begin to draft objectives and initiatives for this focus area.

#### **IV. Review outline of Oct 20<sup>th</sup> Presentation to the BOCS**

Kaye showed the draft PowerPoint presentation to the team. The group recommended wording changes on a couple of slides, but otherwise approved the presentation. Kaye will meet with Rev. Hoxie and Martin to review and do a dry run in preparation for the update to the Board.

#### **V. Check-in/Wrap-up**

The next Strategic Plan Development Team meeting will be on **Wednesday, October 21, 2020, at 2:00 p.m. (via Zoom).**

*Minutes prepared by Kaye Wallace (SPC) on October 19, 2020.*