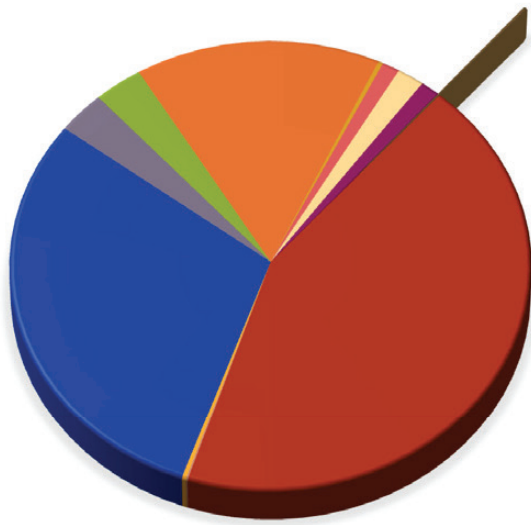


General District Court

Mission Statement

The purpose of the General District Court is to process criminal, traffic and, civil cases heard by District Court Judges and to hold preliminary hearings for felonies.



Public Safety Expenditure Budget:
\$383,324,676

Expenditure Budget:
\$680,915



0.2% of Public Safety

Programs:

- Local Support: \$680,915

Mandates

The Code of Virginia mandates that every county shall provide a courthouse with suitable space and facilities to accommodate the various courts and officials serving the County.

State Code: [15.2-1638](#) (County or city governing body to provide courthouse, clerk's office, jail and suitable facilities for attorney for the Commonwealth; acquisition of land.)

General District Court



Expenditure and Revenue Summary

Expenditure by Program	FY16 Actuals	FY17 Actuals	FY18 Actuals	FY19 Adopted	FY20 Adopted	% Change Budget FY19/ Budget FY20
Local Support Program	\$191,193	\$202,950	\$209,192	\$279,571	\$680,915	143.56%
Total Expenditures	\$191,193	\$202,950	\$209,192	\$279,571	\$680,915	143.56%

Expenditure by Classification

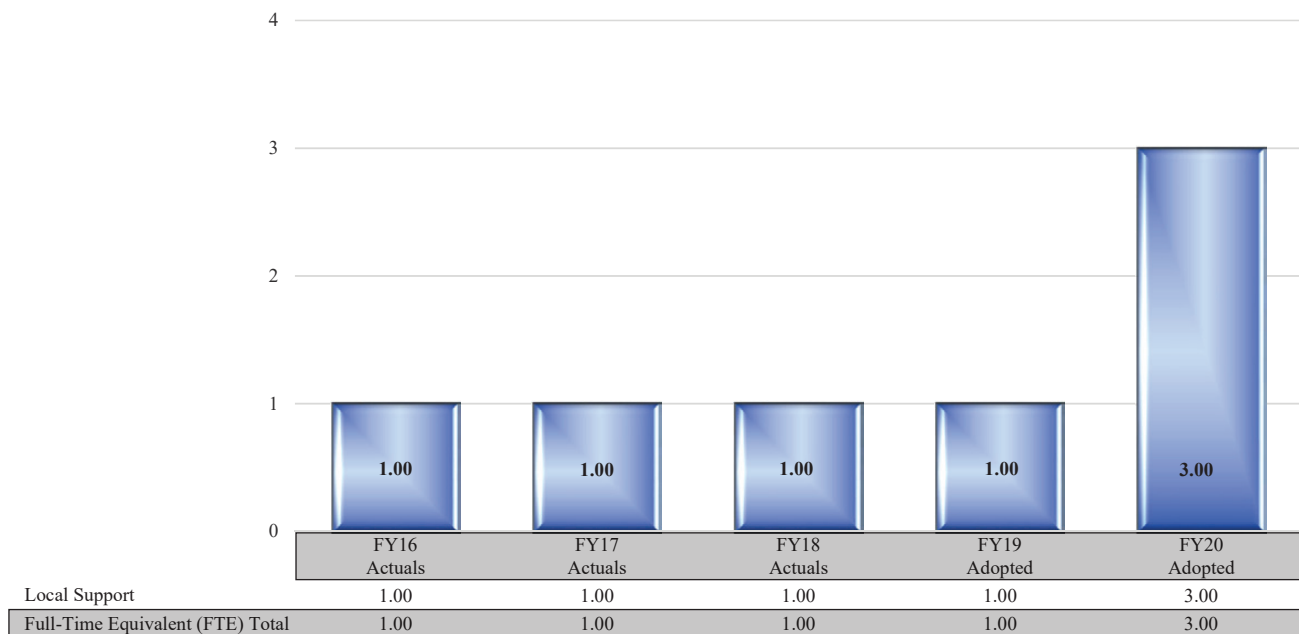
Salaries and Benefits	\$61,157	\$63,381	\$65,283	\$67,829	\$181,581	167.70%
Contractual Services	\$47,245	\$53,021	\$37,888	\$112,688	\$240,352	113.29%
Internal Services	\$27,514	\$25,572	\$27,967	\$27,590	\$33,800	22.51%
Purchase of Goods & Services	\$47,163	\$52,035	\$56,895	\$56,912	\$210,630	270.10%
Leases & Rentals	\$8,115	\$8,941	\$21,160	\$14,552	\$14,552	0.00%
Total Expenditures	\$191,193	\$202,950	\$209,192	\$279,571	\$680,915	143.56%

Funding Sources

Fines & Forfeitures	\$2,162,718	\$2,055,827	\$2,229,832	\$2,327,430	\$2,327,430	0.00%
Use of Money & Property	\$37,961	\$35,809	\$29,176	\$17,000	\$17,000	0.00%
Charges for Services	\$36,585	\$42,822	\$30,609	\$25,500	\$25,500	0.00%
Revenue from Commonwealth	\$25,416	\$24,458	\$24,941	\$23,000	\$23,000	0.00%
Total Designated Funding Sources	\$2,262,679	\$2,158,916	\$2,314,559	\$2,392,930	\$2,392,930	0.00%
Net General Tax Support	(\$2,071,486)	(\$1,955,966)	(\$2,105,366)	(\$2,113,359)	(\$1,712,015)	(18.99%)
Net General Tax Support	(1,083.45%)	(963.77%)	(1,006.43%)	(755.93%)	(251.43%)	



Staff History by Program



General District Court

Budget Initiatives

A. Budget Initiatives

1. Administrative Support Assistant III – Local Support Program

Expenditure	\$399,524	General Fund Impact	\$399,524
Revenue	\$0	FTE Positions	2.00

- a. **Description** – Two Administrative Support Assistant III’s have been added to the General District Court FY2020 Budget. This cost includes \$121,160 for these positions and \$278,364 in one-time costs for renovations to existing office space to accommodate these positions plus two additional administrative support positions in FY21 and FY22 of the County’s Five-Year Plan. These positions will assist in managing the judges’ calendars and provide support for increasing caseloads. The cost of the additional positions is \$121,160 in FY21 and FY22.
- b. **Service Level Impacts** – The positions will provide administrative support for processing cases coming before the General District Court.

Program Summary

Local Support Program

There is a General District Court in each city and county in Virginia. The General District Court handles traffic violations, hears minor criminal cases known as misdemeanors, and conducts preliminary hearings for more serious criminal cases called felonies. General District Courts have exclusive authority to hear civil cases with claims of \$4,500 or less and share authority with the circuit courts to hear cases with claims between \$4,500 and \$25,000. Examples of civil cases are landlord and tenant disputes, contract disputes, and personal injury actions. All General District Court personnel are state employees with the exception of three locally funded positions.

Key Measures	FY16 Actuals	FY17 Actuals	FY18 Actuals	FY19 Adopted	FY20 Adopted
Traffic, criminal, and civil cases	112,207	109,145	117,330	130,000	141,960
Final judgments	60,318	59,308	62,039	60,000	65,520
Waived/Removed	43,960	40,728	45,152	55,000	55,506
Cases concluded	112,241	108,394	116,781	130,500	131,700
Cases concluded - %	93%	92%	92%	92%	92%

Program Activities & Workload Measures (Dollar amounts expressed in thousands)	FY16 Actuals	FY17 Actuals	FY18 Actuals	FY19 Adopted	FY20 Adopted
Traffic and Criminal Case Management	\$189	\$202	\$208	\$278	\$679
Traffic and criminal cases processed	84,994	81,080	87,970	95,000	95,870
Civil Case Management	\$2	\$1	\$2	\$2	\$2
Civil cases processed	27,213	28,065	29,360	29,000	29,266