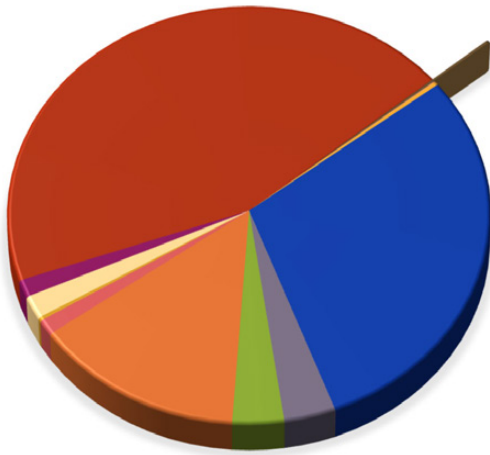


General District Court

Mission Statement

The purpose of the General District Court is to process criminal, traffic, and civil cases heard by District Court Judges and to hold preliminary hearings for felonies.



Public Safety Expenditure Budget:
\$381,017,218

Expenditure Budget:
\$763,283

0.2% of Public Safety

Programs:

- Local Support: \$763,283

Mandates

Code of Virginia mandates that every county shall provide a courthouse with suitable space and facilities to accommodate the various courts and officials serving the County.

State Code: [15.2-1638](#) (County or city governing body to provide courthouse, clerk's office, jail and suitable facilities for attorney for the Commonwealth; acquisition of land)

General District Court

Expenditure and Revenue Summary



Expenditure by Program	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted	% Change Budget FY20/ Budget FY21
Local Support	\$202,950	\$209,192	\$204,900	\$680,915	\$763,283	12.10%
Total Expenditures	\$202,950	\$209,192	\$204,900	\$680,915	\$763,283	12.10%

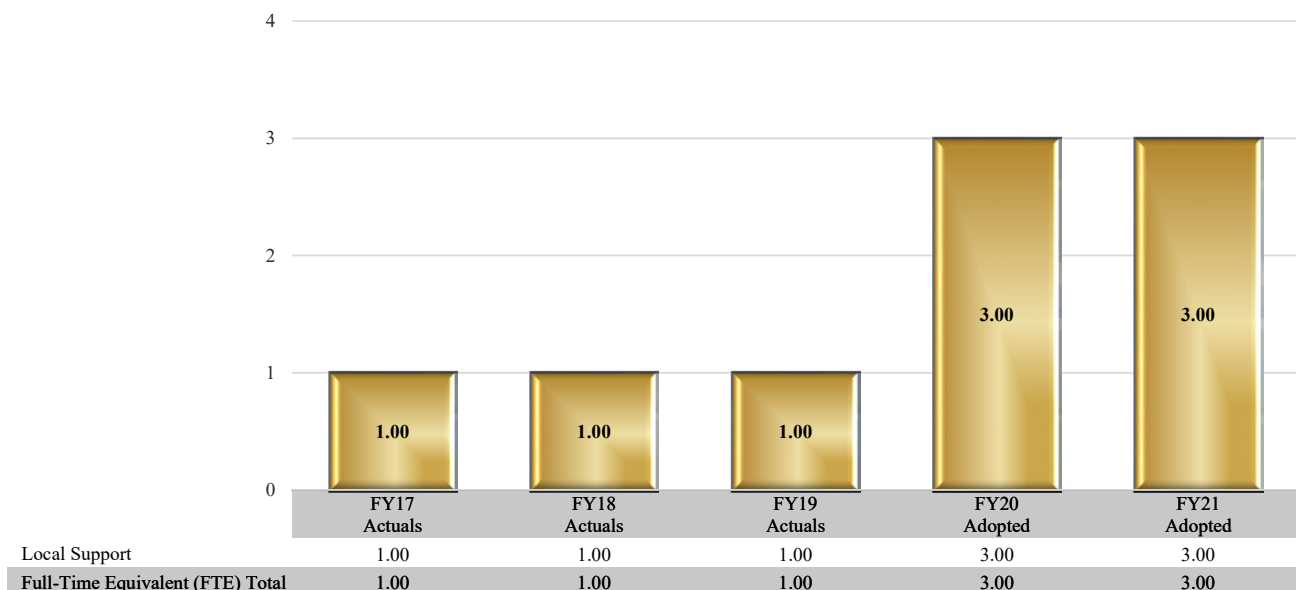
Expenditure by Classification

Salaries and Benefits	\$63,381	\$65,283	\$54,326	\$181,581	\$545,331	200.32%
Contractual Services	\$53,021	\$37,888	\$49,039	\$240,352	\$112,688	(53.12%)
Internal Services	\$25,572	\$27,967	\$28,013	\$33,800	\$33,800	0.00%
Purchase of Goods & Services	\$52,035	\$56,895	\$66,163	\$210,630	\$56,912	(72.98%)
Leases & Rentals	\$8,941	\$21,160	\$7,360	\$14,552	\$14,552	0.00%
Total Expenditures	\$202,950	\$209,192	\$204,900	\$680,915	\$763,283	12.10%

Funding Sources

Fines & Forfeitures	\$2,055,827	\$2,229,832	\$2,504,725	\$2,327,430	\$2,327,430	0.00%
Use of Money & Property	\$35,809	\$29,176	\$36,242	\$17,000	\$17,000	0.00%
Charges for Services	\$42,822	\$30,609	\$30,924	\$25,500	\$25,500	0.00%
Revenue from Commonwealth	\$24,458	\$24,941	\$31,386	\$23,000	\$23,000	0.00%
Total Designated Funding Sources	\$2,158,916	\$2,314,559	\$2,603,276	\$2,392,930	\$2,392,930	0.00%
Net General Tax Support	(\$1,955,966)	(\$2,105,366)	(\$2,398,376)	(\$1,712,015)	(\$1,629,647)	(4.81%)
Net General Tax Support	(963.77%)	(1,006.43%)	(1,170.51%)	(251.43%)	(213.50%)	

Staff History by Program



General District Court

General Overview

- A. Compensation Studies Implementation** – Prince William County (PWC) implemented the findings of two compensation studies during the past three years. The Public Safety Retention and Recruitment Study findings for public safety sworn personnel were completed in FY20. Findings from the Classification and Compensation Study for general, non-sworn employees began implementation in FY20 and funding is included in the FY2021 Budget for completion in FY21. Salary and benefits increases in the FY2021 Budget are due to implementation of both studies. Please refer to the Compensation section of this document for more information.
- B. Removal of One-Time Costs from General District Court** – A total of \$281,382 has been removed from the General District Court budget for one-time costs associated with the addition of 2.00 FTEs in FY20 and renovations to office space.

Budget Initiatives

A. Budget Initiatives

1. Public Defenders Office – Local Support Program

Expenditure	\$350,000
Revenue	\$0
General Fund Impact	\$350,000
FTE Positions	0

- a. Description** – The Commonwealth’s approved budget includes \$2.7 million to fund a Public Defenders Office in PWC. The new office will consist of 24 attorneys and 11 administrative staff, with base salary and benefits costs funded by the state. This provision in the budget is sufficient to provide a 15% local salary supplement of \$350,000 to recruit and retain staff consistent with surrounding Northern Virginia jurisdictions.
- b. Service Level Impacts** – There are no service level impacts.

General District Court

Program Summary

Local Support Program

There is a General District Court in each city and county in Virginia. The General District Court handles traffic violations, hears minor criminal cases known as misdemeanors, and conducts preliminary hearings for more serious criminal cases called felonies. General District Courts have exclusive authority to hear civil cases with claims of \$4,500 or less and share authority with the circuit courts to hear cases with claims between \$4,500 and \$25,000. Examples of civil cases are landlord and tenant disputes, contract disputes, and personal injury actions. All General District Court personnel are state employees with the exception of three locally funded positions.

Key Measures	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
Traffic, criminal, and civil cases	109,145	117,330	124,677	141,960	131,825
Final judgments	59,308	62,039	66,317	65,520	69,335
Waived/Removed	40,728	45,152	47,389	55,506	49,451
Cases concluded	108,394	116,781	124,254	131,700	131,060
Cases concluded - %	92%	92%	100%	92%	99%

Program Activities & Workload Measures (Dollar amounts expressed in thousands)	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
Traffic and Criminal Case Management	\$202	\$208	\$203	\$679	\$411
Traffic and criminal cases processed	81,080	87,970	93,266	95,870	97,954
Civil Case Management	\$1	\$2	\$2	\$2	\$352
Civil cases processed	28,065	29,360	31,411	29,266	33,871