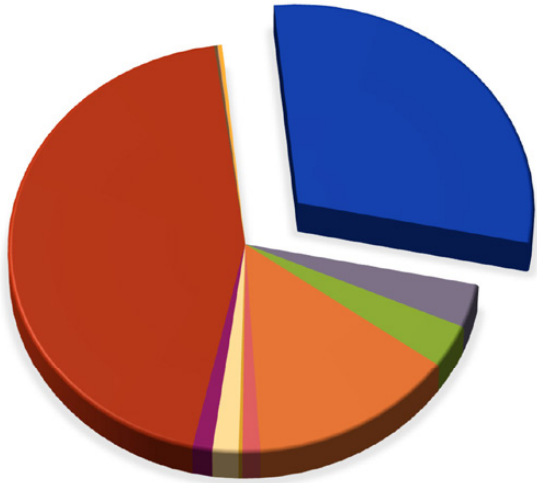


## Mission Statement

The Police Department will enhance the quality of life by providing police services through shared responsibility with the public.



**Expenditure Budget:**  
**\$113,382,946**

*29.8% of Public Safety*

### Programs:

- Office of the Chief: \$5,433,086
- Support Services: \$20,910,668
- Operations: \$56,664,178
- Criminal Investigations: \$20,993,377
- Financial & Technical Services: \$9,381,637

**Public Safety Expenditure Budget:**  
**\$381,017,218**

## Mandates

Public safety in Virginia counties is mandated through the Sheriff's Office. Counties can choose through local referendum to establish a county police department. The Prince William County Police Department was authorized by County residents through general referendum in 1969 and was established as a department in the County government in July 1970. State code mandates that a local advisory board be created with the enactment of a local towing ordinance ([Code of Virginia 46.2-1233.2](#)). The Police Department serves as the liaison to this board.

The Board of County Supervisors has enacted additional local mandates for which the Police Department has responsibility.

**State Code:** [3.2-6546](#) (County or City Public Animal Shelters; Confinement and Disposition of Animals), [3.2-6542](#) (Establishment of Dangerous Dog Registry)

**County Code:** [Chapter 2](#) (Police Auxiliary), [Chapter 2.5](#) (Alarm Systems), [Chapter 3](#) (Amusements), [Chapter 4](#) (Animals and Fowl), [Chapter 12](#) (Massage Establishments), [Chapter 13](#) (Motor Vehicles and Traffic), [Chapter 14](#) (Noise), [Chapter 16](#) (Miscellaneous Offenses), [Chapter 18](#) (Peddlers, Solicitors and Itinerant Vendors), [Chapter 19](#) (Personnel), [Chapter 20](#) (Police), [Chapter 20.5](#) (Precious Metals Dealers), [Chapter 27](#) (Taxicabs)

## Expenditure and Revenue Summary



Expenditure by Program	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted	% Change Budget FY20/ Budget FY21
Office of the Chief	\$4,770,966	\$5,567,309	\$6,369,486	\$5,307,434	\$5,433,086	2.37%
Support Services	\$21,984,744	\$21,566,787	\$21,625,916	\$20,127,341	\$20,910,668	3.89%
Operations	\$43,503,829	\$48,441,642	\$53,353,579	\$59,180,142	\$56,664,178	(4.25%)
Criminal Investigations	\$18,112,669	\$19,047,868	\$20,965,347	\$20,212,951	\$20,993,377	3.86%
Financial & Technical Services	\$8,553,889	\$8,380,559	\$8,446,317	\$9,343,800	\$9,381,637	0.40%
<b>Total Expenditures</b>	<b>\$96,926,097</b>	<b>\$103,004,164</b>	<b>\$110,760,644</b>	<b>\$114,171,668</b>	<b>\$113,382,946</b>	<b>(0.69%)</b>

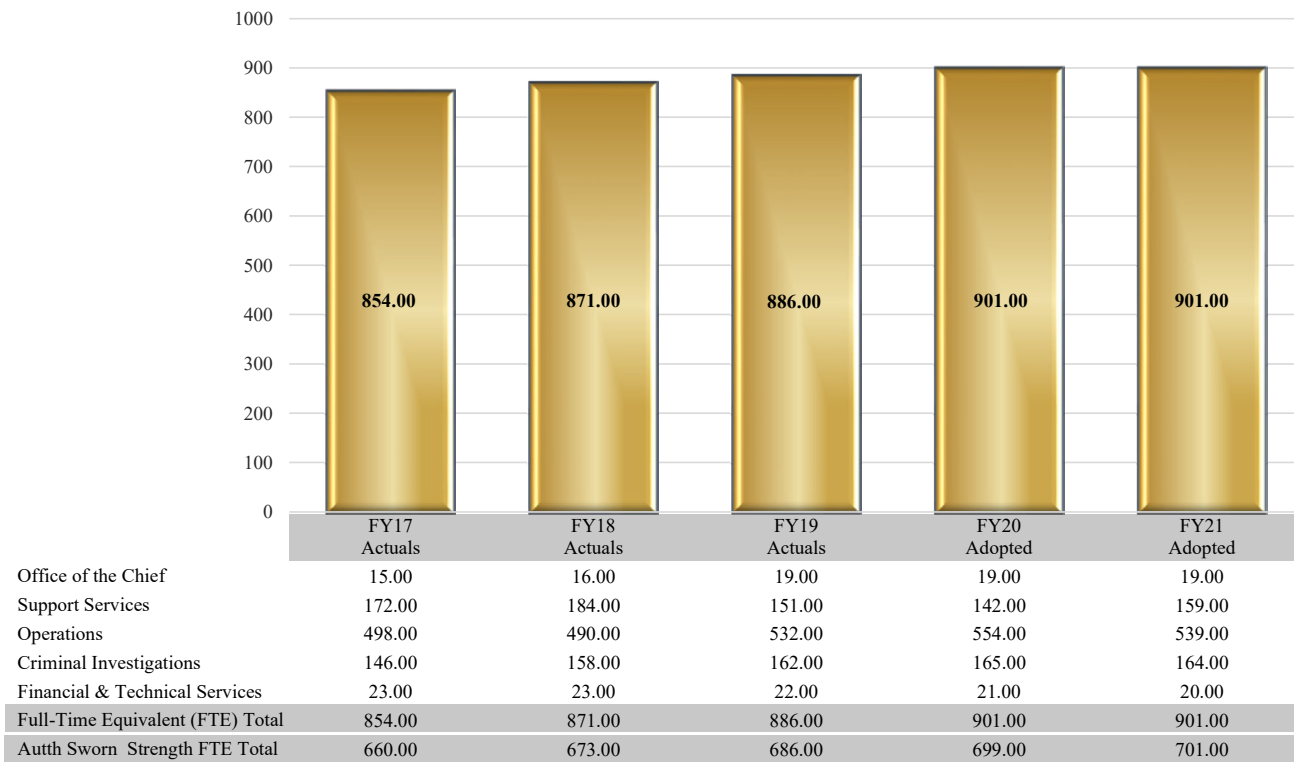
## Expenditure by Classification

Salaries and Benefits	\$78,118,096	\$83,155,147	\$89,422,479	\$93,295,394	\$93,704,196	0.44%
Contractual Services	\$1,786,816	\$1,345,704	\$1,331,636	\$1,695,164	\$1,813,007	6.95%
Internal Services	\$11,044,686	\$12,062,295	\$13,052,455	\$11,509,802	\$11,092,382	(3.63%)
Purchase of Goods & Services	\$4,795,177	\$4,367,056	\$4,345,830	\$5,307,310	\$4,810,538	(9.36%)
Capital Outlay	\$263,673	\$1,112,897	\$1,145,629	\$1,415,429	\$903,533	(36.17%)
Leases & Rentals	\$468,648	\$557,035	\$567,187	\$554,540	\$559,290	0.86%
Amortization Parent	\$0	\$0	\$1,400	\$0	\$0	-
Transfers Out	\$449,002	\$404,029	\$894,029	\$394,029	\$500,000	26.89%
<b>Total Expenditures</b>	<b>\$96,926,097</b>	<b>\$103,004,164</b>	<b>\$110,760,644</b>	<b>\$114,171,668</b>	<b>\$113,382,946</b>	<b>(0.69%)</b>

## Funding Sources

Revenue from Federal Government	\$261,087	\$261,286	\$694,893	\$0	\$0	-
Permits & Fees	\$349,817	\$368,617	\$326,000	\$315,940	\$315,940	0.00%
Fines & Forfeitures	\$605,356	\$731,874	\$825,518	\$697,259	\$997,259	43.03%
Use of Money & Property	\$7,034	\$5,427	\$6,926	\$6,000	\$6,000	0.00%
Revenue from Other Localities	\$26,065	\$8,210	\$5,680	\$50,000	\$50,000	0.00%
Miscellaneous Revenue	\$121,162	\$92,979	\$168,291	\$206,200	\$206,200	0.00%
Charges for Services	\$754,036	\$748,262	\$846,020	\$717,286	\$717,286	0.00%
Revenue from Commonwealth	\$9,799,763	\$10,085,381	\$10,147,604	\$10,155,840	\$10,155,840	0.00%
Transfers In	\$54,973	\$10,000	\$0	\$0	\$0	-
<b>Total Designated Funding Sources</b>	<b>\$11,979,292</b>	<b>\$12,312,037</b>	<b>\$13,020,933</b>	<b>\$12,148,525</b>	<b>\$12,448,525</b>	<b>2.47%</b>
<b>Net General Tax Support</b>	<b>\$84,946,805</b>	<b>\$90,692,127</b>	<b>\$97,739,711</b>	<b>\$102,023,143</b>	<b>\$100,934,421</b>	<b>(1.07%)</b>
<b>Net General Tax Support</b>	<b>87.64%</b>	<b>88.05%</b>	<b>88.24%</b>	<b>89.36%</b>	<b>89.02%</b>	

## Staff History by Program



## Future Outlook

Looking forward, the Prince William County (PWC) Police Department, a nationally accredited agency, must maintain its culture and reputation for integrity and fair and impartial policing. This requires attracting and retaining excellent and diverse staff, building the leadership of the department, being proactive in addressing issues with all stakeholders, continuing with our community outreach programs and maintaining the public trust in partnership with a growing and diverse county. In an effort to maintain a culture of transparency and accountability, the Police Department established a Citizen Advisory Board (CAB) and Body-Worn Camera (BWC) program. The mission of the CAB is to enhance trust, communication and collaboration between the community and the Police Department in order to increase knowledge and understanding. Body-Worn Cameras (BWCs), coupled with training, policies and procedures reflective of community values, are also mechanisms for maintaining trust, transparency, and accountability. These initiatives have assisted in facilitating a 92% satisfaction rating for the Police Department within the County.

Other key issues for the Police Department include:

**Greater Department Diversity** – As diversity in the community has increased, the Police Department has strived to improve its promotional, recruitment, and hiring practices to increase the diversity of its employees. Ongoing review of best practices regarding hiring and recruiting continues. It should be noted, based on the 2018 Community Survey, 88% of residents generally believe the Police Department treats residents fairly, regardless of race, gender or ethnic/national origin.

**National/Regional Trends** – Ongoing national and regional attention is being focused on active violence incidents, school violence, homeland security, cyber-crimes, drug trafficking, criminal gangs, violent crime, mental health calls for service, traffic safety, and overdose deaths. Accordingly, there are increased expectations and demands for police services and resources to include staffing, training facilities, equipment, and technology.

## General Overview

- A. Compensation Studies Implementation** – PWC implemented the findings of two compensation studies during the past three years. The Public Safety Retention and Recruitment Study findings for public safety sworn personnel were completed in FY20. Findings from the Classification and Compensation Study for general, non-sworn employees began implementation in FY20 and funding is included in the FY2021 Budget for completion in FY21. Salary and benefits increases in the FY2021 Budget are due to implementation of both studies. Please refer to the Compensation section of this document for more information.
- B. Removal of One-time Costs** – A total of \$1,027,941 has been removed from the Police Department's FY2021 Budget for one-time costs associated with non-recurring expenses (vehicles, equipment, and supplies) for 13 sworn officers added in the FY20 budget.
- C. Fleet Maintenance Redistribution** – Funding to support gasoline and vehicle maintenance was redistributed to agencies in an effort to more accurately reflect historical actuals. This reallocation decreased the Police Department's FY2021 Budget by \$481,180. This is a reallocation of the existing fleet maintenance budget. The County's overall budget for fleet maintenance did not change.
- D. Position Shifts from Police to Public Safety Communications** – Three FTE were shifted from the Police Department to the Public Safety Communications Center (PSCC) to consolidate the Teletype and Warrant Units into one unit assigned to PSCC. These positions, one Administrative Coordinator and two Public Safety Records Assistants, were shifted to improve workflow processes, reduce redundancy, and provide 24-hour staffing for the Teletype and Warrant Units. The total cost of the shifted positions is \$205,861.
- E. Increase in Department Revenue** – The department's revenue budget is increased by \$300,000 due to the imposition of an electronic summons fee (eSummons). County Code Sections [26-204](#) through [26-209](#) allow the assessment of the sum of \$5 in each criminal and traffic case in which the defendant is convicted of a violation of any of the laws of the Commonwealth, the ordinances of PWC, or the ordinances of any town located within geographic PWC. This fee is expected to increase the Police Department revenue by approximately \$300,000 per fiscal year.

## Budget Initiatives

### A. Budget Initiatives

#### 1. Police and Community Services Co-Responder Program – Police Operations

Expenditure	\$490,624
Revenue	\$0
General Fund Impact	\$490,624
FTE Positions	3.00

- a. Description** – This initiative expands on a small pilot program in which Community Services' Emergency Services staff partners with police officers on mental health-related calls for service. The funding provides 3.00 FTE police officers as well as one-time costs for vehicles and equipment

to partner with 4.00 Emergency Services staff in Community Services to cover 16 shifts per week. The goal of the Co-Responder Program is to de-escalate mental health crisis situations and to assess whether the person should be referred for immediate behavioral health services.

- b. **Service Level Impacts** – Emergency Services presence at the initial contact saves significant time for officers and provides a better experience for the client. Service impacts will include de-escalation of situations that have historically resulted in arrest and immediate interventions for those in need of behavioral health services.

## 2. Community Partner – ACTION in Community Through Service (ACTS) Lethality Assessment Program (LAP) Coordinator – Police Operations

Expenditure	\$100,000
Revenue	\$0
General Fund Impact	\$100,000
FTE Positions	0.00

- a. **Description** – This initiative provides funding to ACTS for the creation of a Domestic Violence Specialist – LAP Coordinator. The LAP Coordinator will manage the overall operations of the LAP program and serve as the main contact for law enforcement and the public. The LAP is a nationally recognized program that uses a standardized, evidence-based lethality assessment instrument to identify victims of domestic violence who are at the highest risk of being seriously injured or killed by their intimate partners, and immediately connect them to the local domestic violence program. The goal of the program is to increase the safety of domestic violence victims as well as increase the level of accountability for perpetrators.
- b. **Service Level Impacts** – It is anticipated that approximately 80% of domestic violence victims will be connected with services if the LAP instrument shows a high risk of being seriously injured or killed by the intimate partner.

## B. Budget Reduction

### 1. Reduce Radio Replacement Budget – Police Support Services

Expenditure	(\$394,029)
Revenue	\$0
General Fund Impact	(\$394,029)
FTE Positions	0.00

- a. **Description** – This initiative is a one-time reduction in a transfer to the capital projects fund for the replacement of 800-mhz radios for the Police Department, Department of Fire & Rescue, Sheriff's Office, and the Public Safety Communications Center. Due to the financial impacts of COVID-19, the capital projects fund will not receive the annual allotment in FY21. The one-time reduction for the Police Department is \$394,029.
- b. **Service Level Impacts** – Existing service levels are maintained.

## Program Summary

### Office of the Chief

The Office of the Chief of Police provides overall leadership and management oversight for Police in an effort to deliver efficient and effective police service to the residents and foster public trust. Plans and directs all department activities and is the final authority in all matters of policy, operations, investigating citizen complaints and allegations of employee misconduct. Located within the Office of the Chief are the Public Information Office and the Office of Professional Standards and Accreditation.

Key Measures	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
Crime rate in the lowest third of COG communities	Yes	Yes	Yes	Yes	Yes
Crime rate	13.7	14.0	12.9	14.5	14.0
Residents feel safe in their neighborhoods (community survey)	93%	96%	96%	94%	94%
Compliance with CALEA National Accreditation Standards	100%	100%	100%	100%	100%
Officers per 1,000 residents	1.5	1.5	1.5	1.5	1.5
Citizen complaints per 1,000 Police contacts	0.2	0.2	0.2	0.2	0.3

Program Activities & Workload Measures (Dollar amounts expressed in thousands)	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
<b>Police Leadership &amp; Management</b>	<b>\$4,351</b>	<b>\$5,139</b>	<b>\$5,825</b>	<b>\$4,874</b>	<b>\$4,981</b>
<b>Police Public Information</b>	<b>\$410</b>	<b>\$428</b>	<b>\$545</b>	<b>\$434</b>	<b>\$452</b>
Social media followers	-	-	170,622	175,000	180,000
News Releases issued	-	-	102	120	120
Media interviews conducted	-	-	122	200	150

### Support Services

The Support Services Division provides support services to the Office of the Chief, the Financial & Technical Services Division, the Operations Division, and the Criminal Investigations Division. Located within the Support Services Division are the Administrative Support Bureau, the Personnel Bureau, the Wellness and Resiliency Unit, the Animal Control Bureau, the Criminal Justice Academy, and Public Safety Communications (which is jointly administered with the Department of Fire & Rescue).

Key Measures	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
OSHA recordable incident rate among police employees	11.7	11.4	7.0	10.0	10.0
Animal Control effectively protects citizens and animals (community survey)	89%	92%	92%	91%	91%
Total number of identifications made from fingerprint impressions	332	349	407	350	375
Sworn turnover rate without retirement and terminations	7.3%	4.5%	6.8%	5.0%	7.0%
Property evidence material audit discrepancies	0	0	0	0	0

Program Activities & Workload Measures (Dollar amounts expressed in thousands)	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
<b>Administrative Services Bureau</b>	<b>\$7,714</b>	<b>\$7,504</b>	<b>\$7,878</b>	<b>\$6,094</b>	<b>\$5,646</b>
Property received entered into systems within 48 hours	100%	100%	100%	100%	100%
Permits and licenses processed	4,700	4,629	3,266	4,750	3,800
Annual inspections conducted	-	211	192	200	195
Parking Citations Processed	-	21,534	20,292	22,000	20,700
New Alarms Registered	-	2,839	2,629	2,750	2,700
False Alarms Processed	-	11,940	11,696	11,000	12,000
Calls handled by Tele-Serv	3,008	3,609	2,553	3,000	2,400
Calls handled by online reporting	2,216	2,351	2,179	2,000	1,800
<b>Records Section</b>	<b>\$1,577</b>	<b>\$1,662</b>	<b>\$1,648</b>	<b>\$1,674</b>	<b>\$1,750</b>
Records service requests	33,996	34,786	36,028	34,000	34,000
<b>Identification Bureau</b>	<b>\$1,425</b>	<b>\$1,445</b>	<b>\$1,387</b>	<b>\$1,477</b>	<b>\$1,615</b>
Fingerprint packages recovered	931	1,111	961	1,200	1,200
<b>Personnel Bureau</b>	<b>\$2,000</b>	<b>\$2,302</b>	<b>\$2,651</b>	<b>\$2,620</b>	<b>\$2,911</b>
Employment applications received including personal history statement	-	-	626	650	642
<b>In-Service Training Section</b>	<b>\$7,292</b>	<b>\$6,118</b>	<b>\$5,313</b>	<b>\$4,726</b>	<b>\$5,525</b>
Total hours of in-service training	54,346	41,550	36,553	42,000	42,000
Compliance with VA mandatory training standards	100%	100%	100%	100%	100%
<b>Basic Recruit Training Section*</b>	<b>\$0</b>	<b>\$305</b>	<b>\$565</b>	<b>\$1,174</b>	<b>\$1,090</b>
Basic training hours	73,632	58,582	31,984	60,000	60,000
Supervisors & training officers reporting satisfactory preparedness of recruits	100%	100%	100%	100%	100%
<b>Animal Enforcement Section</b>	<b>\$901</b>	<b>\$157</b>	<b>\$215</b>	<b>\$259</b>	<b>\$774</b>
Calls for Animal Control services	8,373	7,821	8,154	7,600	8,000
<b>Animal Care Section</b>	<b>\$1,097</b>	<b>\$2,082</b>	<b>\$1,981</b>	<b>\$2,103</b>	<b>\$1,600</b>
Adjusted live release rate	-	-	91	-	75
Animals entering shelter	4,121	4,024	3,704	4,000	3,800
Animals adopted	47%	51%	50%	50%	-

FY17 expenditures can be found in the In-Service Training Section.



## Operations

The Operations Division is responsible for maintaining a safe community and ensuring police officers are in a constant state of operational readiness for immediate response to any call for service requiring police presence, protection of life and property and apprehending criminals. Nearly two-thirds of the department's personnel are assigned to the Operations Division which includes the Patrol Services Bureau, the Special Operations Bureau, Crime Prevention Unit, and the Crossing Guard Bureau.

Key Measures	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
Police officers are courteous and helpful to all community members	92%	92%	92%	92%	92%
Police emergency response time (minutes)	5.2	5.1	5.1	5.5	5.5
Total calls for service	217,306	228,639	245,584	230,000	230,000
Calls for service requiring officer response	90,165	89,672	88,374	90,000	90,000

Program Activities & Workload Measures (Dollar amounts expressed in thousands)	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
<b>Patrol Services</b>	<b>\$35,577</b>	<b>\$39,683</b>	<b>\$43,829</b>	<b>\$49,546</b>	<b>\$46,295</b>
Criminal arrests made	8,610	10,937	12,166	10,000	10,000
Traffic citations issued	-	36,676	37,910	37,000	37,000
<b>Crime Prevention Unit</b>	<b>\$650</b>	<b>\$718</b>	<b>\$828</b>	<b>\$864</b>	<b>\$895</b>
Crime Prevention programs conducted	287	157	271	150	200
Number of community watch groups	-	-	578	625	590
<b>Special Operations, Traffic Safety &amp; Accident Investigation</b>	<b>\$5,509</b>	<b>\$6,214</b>	<b>\$6,795</b>	<b>\$6,517</b>	<b>\$6,831</b>
Reportable traffic crashes	4,228	4,198	4,431	4,500	4,200
Traffic arrests made	34,169	36,676	36,766	36,500	34,000
Hours of speed control via radar	9,333	10,276	11,285	10,000	10,000
Hours monitoring high-risk intersections	4,089	6,032	6,568	4,500	5,000
<b>Crossing Guard Safety Programs</b>	<b>\$1,597</b>	<b>\$1,660</b>	<b>\$1,752</b>	<b>\$1,982</b>	<b>\$2,347</b>
Safety programs conducted	378	373	372	370	370
Community/School satisfaction with Crossing Guard services	100%	98%	93%	100%	100%
School crossings that are safe	100%	100%	100%	100%	-
<b>Parking Enforcement</b>	<b>\$160</b>	<b>\$164</b>	<b>\$143</b>	<b>\$271</b>	<b>\$297</b>
Parking tickets issued	9,372	10,579	8,972	11,500	11,000



## Criminal Investigations

The Criminal Investigations Division investigates major criminal offenses against persons and property, apprehension of criminals, assisting the needs of crime victims including the youth and elderly, illegal drug activity, and manages the juvenile education and prevention programs within the schools. Within the Criminal Investigations Division is the Special Investigations Bureau, the Violent Crimes Bureau, the Youth Services and Special Victims Bureau, and the Property Crimes Bureau.

Key Measures	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
Violent crime closure rate (murders, rapes, robberies)	55%	52%	49%	50%	50%
Hours logged by officers in schools	28,863	32,274	44,017	37,000	52,000

Program Activities & Workload Measures (Dollar amounts expressed in thousands)	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
<b>Violent Crimes</b>	<b>\$8,895</b>	<b>\$8,702</b>	<b>\$8,741</b>	<b>\$9,111</b>	<b>\$9,358</b>
Total crimes against persons	3,847	4,165	4,511	4,200	4,200
Total crimes against property	8,994	8,888	8,119	9,500	9,200
Total crimes against society	2,570	3,616	3,995	3,000	3,200
<b>Special Investigations Bureau</b>	<b>\$3,800</b>	<b>\$3,886</b>	<b>\$3,624</b>	<b>\$3,334</b>	<b>\$3,585</b>
Total drug arrests	1,572	2,100	2,581	1,800	2,000
<b>Youth Services &amp; Special Victims Bureau</b>	<b>\$5,417</b>	<b>\$6,460</b>	<b>\$8,593</b>	<b>\$7,768</b>	<b>\$8,050</b>
Juvenile violent crime arrests as a percentage of all violent crime arrests	17%	14%	7%	14%	10%
Juvenile criminal arrests as percentage of overall arrests	13%	14%	14%	13%	13%

## Financial & Technical Services

The Financial & Technical Services Division includes the Fiscal & Policy Management Bureau and the Information Technology Bureau. This Division coordinates and manages all fiscal matters including budget, payroll, grants, accounts payable and receivable, procurement, policy review, and facility planning; provides support of the department's information technology needs including implementation, operations and maintenance.

Key Measures	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
Annual unplanned unavailability of mobile data computers based on 8,760 hours	3	13	14	5	5
Internal processes reviewed that require corrective action	-	-	11%	2%	7%

Program Activities & Workload Measures (Dollar amounts expressed in thousands)	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Adopted	FY21 Adopted
<b>Financial &amp; Technical Services</b>	<b>\$5,586</b>	<b>\$5,750</b>	<b>\$5,566</b>	<b>\$5,570</b>	<b>\$5,468</b>
Value of vendor transactions completed	-	-	\$6.3M	\$8.4M	\$6.4M
Number of vendor transactions completed	-	966	3,386	1,085	3,800
Value of payroll payments issued	-	-	\$86M	\$91M	\$96M
Number of payroll payments issued	-	21,759	16,964	23,853	17,982
<b>Information Technology Management Bureau</b>	<b>\$2,968</b>	<b>\$2,628</b>	<b>\$2,880</b>	<b>\$3,774</b>	<b>\$3,914</b>
Total Police Technology Projects	5	5	5	1	3
Special projects and studies conducted	-	200%	200%	200%	200%
Total Police Capital Projects	4	3	4	3	2