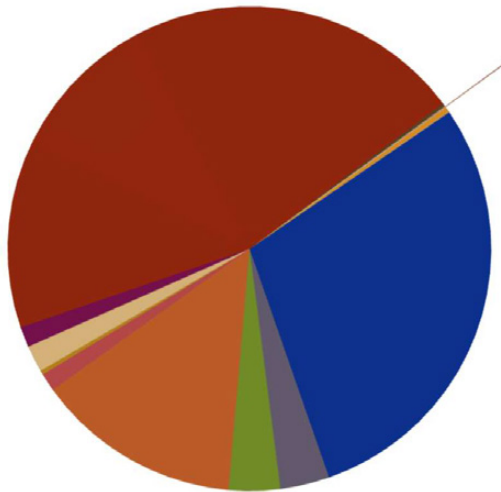


# General District Court

## Mission Statement

The purpose of the General District Court is to process criminal, traffic, and civil cases heard by District Court Judges and to hold preliminary hearings for felonies.



**Public Safety Expenditure Budget:**  
**\$397,723,340**

**Expenditure Budget:**  
**\$855,075**



*0.2% of Public Safety*

**Programs:**

- Local Support: \$855,075

## Mandates

Code of Virginia mandates that every county shall provide a courthouse with suitable space and facilities to accommodate the various courts and officials serving the County.

**State Code:** [15.2-1638](#) (County or city governing body to provide courthouse, clerk's office, jail and suitable facilities for attorney for the Commonwealth; acquisition of land)

# General District Court



## Expenditure and Revenue Summary

Expenditure by Program	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Adopted	FY22 Proposed	% Change Budget FY21/ Budget FY22
Local Support Program	\$209,192	\$204,900	\$300,898	\$763,283	\$855,075	12.03%
<b>Total Expenditures</b>	<b>\$209,192</b>	<b>\$204,900</b>	<b>\$300,898</b>	<b>\$763,283</b>	<b>\$855,075</b>	<b>12.03%</b>

### Expenditure by Classification

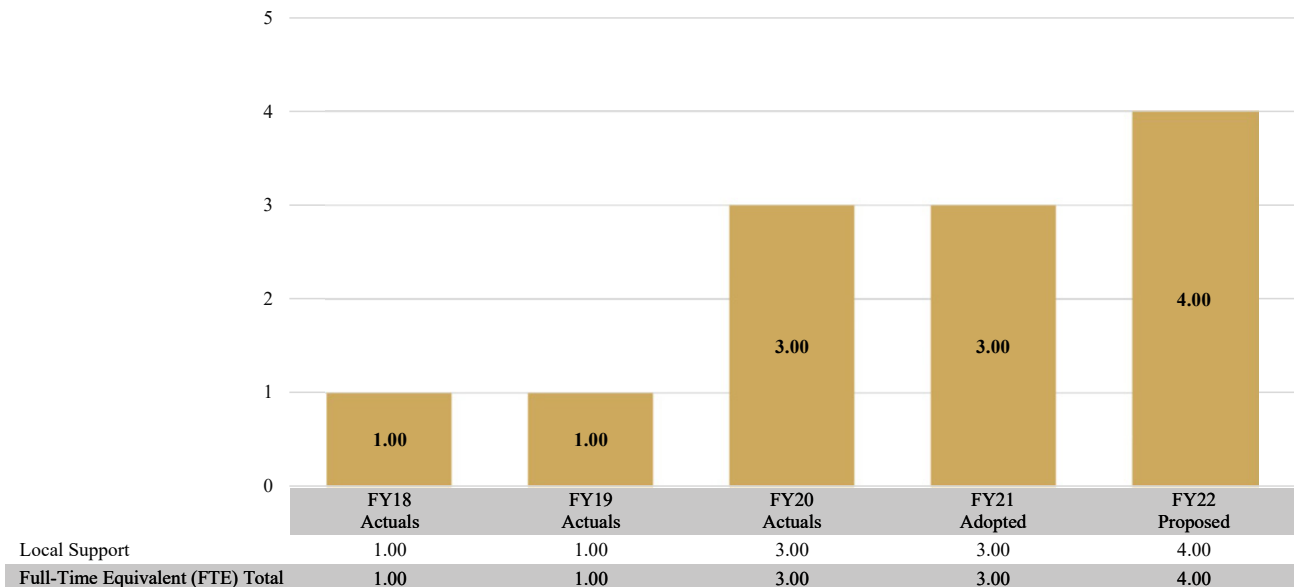
Salaries & Benefits	\$65,283	\$54,326	\$161,901	\$545,331	\$618,412	13.40%
Contractual Services	\$37,888	\$49,039	\$38,888	\$112,688	\$113,828	1.01%
Internal Services	\$27,967	\$28,013	\$34,898	\$33,800	\$39,419	16.62%
Purchase of Goods & Services	\$56,895	\$66,163	\$58,985	\$56,912	\$68,864	21.00%
Leases & Rentals	\$21,160	\$7,360	\$6,225	\$14,552	\$14,552	0.00%
<b>Total Expenditures</b>	<b>\$209,192</b>	<b>\$204,900</b>	<b>\$300,898</b>	<b>\$763,283</b>	<b>\$855,075</b>	<b>12.03%</b>

### Funding Sources

Fines & Forfeitures	\$2,229,832	\$2,504,725	\$1,922,934	\$2,327,430	\$2,327,430	0.00%
Use of Money & Property	\$29,176	\$36,242	\$28,579	\$17,000	\$17,000	0.00%
Charges for Services	\$30,609	\$30,924	\$21,599	\$25,500	\$25,500	0.00%
Revenue from Commonwealth	\$24,941	\$31,386	\$30,166	\$23,000	\$23,000	0.00%
<b>Total Designated Funding Sources</b>	<b>\$2,314,559</b>	<b>\$2,603,276</b>	<b>\$2,003,278</b>	<b>\$2,392,930</b>	<b>\$2,392,930</b>	<b>0.00%</b>
<b>Net General Tax Support</b>	<b>(\$2,105,366)</b>	<b>(\$2,398,376)</b>	<b>(\$1,702,380)</b>	<b>(\$1,629,647)</b>	<b>(\$1,537,855)</b>	<b>(5.63%)</b>
<b>Net General Tax Support</b>	<b>(1,006.43%)</b>	<b>(1,170.51%)</b>	<b>(565.77%)</b>	<b>(213.50%)</b>	<b>(179.85%)</b>	



## Staff History by Program



# General District Court

## General Overview

- A. **Public Defender Funding Shift** – In the proposed budget process a new activity was created in General District Court for the 15% local salary supplement of \$350,000 for the Office of the Public Defender. The Commonwealth’s approved budget included \$2.7 million to fund a Public Defender office in Prince William County. The new office consists of 24 attorneys and 11 administrative staff with a base salary and benefits cost funded by the state. The local salary supplement is to help recruit and retain staff consistent with the surrounding Northern Virginia jurisdictions.

## Budget Initiatives

### A. Budget Initiatives

#### 1. Administrative Specialist – Local Support Program

Expenditure	\$87,629
Revenue	\$0
General Fund Impact	\$87,629
FTE Positions	1.00

- a. **Description** – One administrative specialist position has been added to the General District Court Proposed FY2022 Budget. This cost includes \$77,037 in on-going funding and \$10,592 in one-time costs associated with the position. The additional position will assist in managing the judge’s calendars and provide administrative support with caseload management. Three additional administrative support positions are included in FY23 of the Proposed Five-Year Plan at a cost of \$262,077.
- b. **Service Level Impacts** – The position will provide administrative support for processing cases coming before the General District Court.

# General District Court

## Program Summary

### Local Support Program

There is a General District Court in each city and county in Virginia. The General District Court handles traffic violations, hears minor criminal cases known as misdemeanors, and conducts preliminary hearings for more serious criminal cases called felonies. General District Courts have exclusive authority to hear civil cases with claims of \$4,500 or less and share authority with the circuit courts to hear cases with claims between \$4,500 and \$25,000. Examples of civil cases are landlord and tenant disputes, contract disputes, and personal injury actions. All General District Court personnel are state employees with the exception of three locally funded positions.

Key Measures	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Adopted	FY22 Proposed
Traffic, criminal, and civil cases	117,330	124,677	107,510	131,825	116,029
Final judgments	62,039	66,317	52,109	69,335	57,238
Waived/Removed	45,152	47,389	37,439	49,451	41,017
Cases concluded	116,781	124,254	96,590	131,060	107,066
Cases concluded - %	92%	100%	90%	99%	92%

Program Activities & Workload Measures (Dollar amounts expressed in thousands)	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Adopted	FY22 Proposed
<b>Traffic and Criminal Case Management</b>	<b>\$208</b>	<b>\$203</b>	<b>\$299</b>	<b>\$411</b>	<b>\$503</b>
Traffic and criminal cases processed	87,970	93,266	79,681	97,954	85,881
<b>Civil Case Management</b>	<b>\$2</b>	<b>\$2</b>	<b>\$2</b>	<b>\$352</b>	<b>\$2</b>
Civil cases processed	29,360	31,411	26,569	33,871	29,140