

# PRINCE WILLIAM

—Parks, Recreation & Tourism

## Parks and Recreation Commission Meeting Minutes

### COMMISSION MEMBERS

Jane Beyer, Coles District  
Brodie Freer, Occoquan District  
George Delimba, At Large Member  
Vacant, Brentsville District  
Jeff Bergman, Gainesville District  
Victoria Cole-Rolon, Neabsco District  
David Miles, Potomac District  
Sharon Richardson, Woodbridge District

January 15, 2020

### Commission Members Present

Jane Beyer  
Jeff Bergman  
Victoria Cole-Rolon  
George Delimba  
David Miles  
Brodie Freer  
Sharon Richardson

### Staff Present

Myla Neal  
Todd Reid  
Ann Marie Maher  
Patti Pakkala  
Sally Wood  
Brent Heavner  
Tracy Hannigan  
Brendan Hanafin

### Commission Members Absent

### Secretary

Shannon Jaenicke

### Guests

See sign in sheet

At 7:00 p.m. Brodie Freer called the regular meeting of the Prince William County Parks and Recreation Commission to order. Mr. Freer asked all to rise; George Delimba led the Pledge of Allegiance to the Flag.

### Administrative Items

#### **Res. No. 20-01**

Approve the minutes of the December 11, 2019, Parks and Recreation Commission meeting. **APPROVED (GD:SR; Unanimous, Abstain: DM).**

### Citizen's Time

Mr. John Prosch, addressed the Commission to recommend installing project signage at new and recently completed projects, that would promote the idea of "your tax dollars at work" similar to signage used on highway projects.

### Old Business

None

### New Business

None

### Presentation Items

Parks Master Planning Process– Patti Pakkala provided an overview on the soon to be initiated Parks Master Plan Update. The last Master Plan was completed in 2010. The new Master Plan will be completed with the assistance of a consultant, with an anticipated draft by May 2020. [Presentation is available from Commission Secretary]

### **Director Time**

New part time position "Parks School Liaison" has been hired. Ms. Carolyn Custard a former PWCS administrator started with us this month. This position will help strengthen our partnership and increase opportunities with the Schools.

New full-time position "Sports Tourism Manager" has been hired. Mr. Michael Rojas will be working to market Prince William County facilities directly to event managers for local, state and national sporting events.

Rob Belcourt was promoted to General Manager of Sharron Baucom Dale City Recreation Center. Holley Young retired in December. Also retiring at the end of January is Lisa Herr, Children's Programming Manager.

Deer Management Program – we are in the third year. This program has been successful, but in order to continue will need some added flexibility to locate the hunt groups across the County where the deer populations are migrating. The Director will be discussing this with the current members of the BOCS to seek direction on memorializing the program.

Draft Comprehensive Plan Parks Chapter was adopted by the Planning Commission in December and will go to the BOCS on Feb 11.

The monthly Capital Improvement Program report is being revamped and will be provided again next month.

FY 21 Budget season will be ramping up over the next month. A Bond Schedule has been drafted for the sale of Bonds for the Voter Approved Park and Road Bond projects. Commissioners are encouraged to meet with and discuss the Bond Projects and Schedule with their appointing Supervisor.

Our CAPRA accreditation site visit date has been moved to the week of May 11<sup>th</sup>. DPRT anticipates receiving our accreditation this fall, at the NRPA Annual Conference in Orlando, FL.

Seth will be presenting our Capital Improvements Program Projects present and future at the upcoming Jan 21, 2 pm BOCS work session. Commissioners are encouraged to attend.

### **Commissioners Time**

Ms. Richardson Stated that she is very happy with the updates and work that is currently underway.

Ms. Cole-Rolon– Asked which items are most important to share with their appointing Supervisors at this time. Mr. Hendler-Voss recommended engaging with the Supervisors regarding the Park Bond Projects and to advocate for the Building and Facilities (BFP) maintenance funds to be brought back in future budgets.

She added that she is very excited about our agency CAPRA Accreditation that is underway, something she has advocated for since joining the Commission.

Mr. Delimba - Commented that the Master Plan Process outlined is thorough and the right approach.

Mr. Miles- Tonight was his first meeting and he was pleased to meet the people behind the activities that his family has long enjoyed.

Ms. Beyer- Enjoyed joining the Parks, Recreation and Tourism staff at the December holiday party. Wished everyone Happy New Year.

Mr. Bergman Looks forward to a great 2020 for the Department.

Mr. Freer Thanked staff for all of their daily efforts and looks forward to a strong 2020.

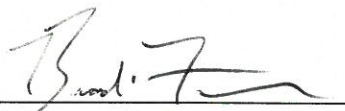
**Closed Session** None.

**Adjournment**

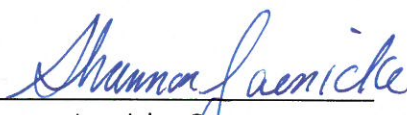
**Res No. 20-02** *There being no further business to come before the Commission, at 8:05 p.m., the meeting was ADJOURNED. (APPROVED JB:GD, Unanimous)*

The next meeting of the Parks and Recreation Commission will be held on February 19, 2020, at the Hellwig Park Administration Building.

Minutes **APPROVED** at Parks and Recreation Commission meeting held on February 19, 2020.

  
Brodie Freer, Chairman

  
Seth Hendler-Voss, Director

  
Shannon Jaenicke, Secretary