

PRINCE WILLIAM

—Parks, Recreation & Tourism

Parks and Recreation Commission Meeting Minutes

COMMISSION MEMBERS

Jane Beyer, Coles District
Brodie Freer, Occoquan District
Christian Thom, At Large Member
Erica Tredinnick, Brentsville District
Jeff Bergman, Gainesville District
Nate Murphy, Neabsco District
David Miles, Potomac District
Sharon Richardson, Woodbridge District

June 17, 2020

Commission Members Present

Jane Beyer
Jeff Bergman
Brodie Freer
Nate Murphy
Christian Thom
Erica Tredinnick

Staff Present

Myla Neal
Todd Reid
Ann Marie Maher
Audra Medve
Patti Pakkala
Sally Wood
Tracy Hannigan
Brendan Hanafin
Brent Heavner
Janet LaFleur

Commission Members Absent

David Miles
Sharon Richardson

Guests

See sign in sheet

Secretary

Shannon Jaenicke

At 7:00 p.m. Brodie Freer called the regular meeting of the Prince William County Parks and Recreation Commission to order. Mr. Freer asked all to rise; Seth Hendler-Voss led the Pledge of Allegiance to the Flag.

Administrative Items

Res. No. 20-06

Approve the minutes of the February 19, 2020, Parks and Recreation Commission meeting. **APPROVED (JB:ET; Unanimous, Abstain: CT Absent: DM, SR).**

Citizen's Time

None

Old Business

None

New Business

Res. No. 20-07

Appoint the Arts Grant Panel. **Approved (JB: JBg; Unanimous, Absent: DM, SR).**

Officer Nominations Chair Freer asked for a volunteer to lead the Officer Nominating Process for the July Officer elections. Mr. Murphy will lead the process.

Presentation Items

Parks and Recreation Master Plan- Mike Svetz, of Pros Consulting provided an overview of the Draft Master Plan including, Demographics and Trends, Prioritized Community Needs, Existing Conditions, Level of Service Standards, Capital Improvement Planning, and Strategic Implementation. [PowerPoint Presentation and Draft Master Plan is available from the Secretary to the Commission.]

Director Time

Seth Hendler-Voss the following updates:

County Parks and Parking lots are all reopened.

Summer Camp registrations have been low

Aquatic and Fitness Centers will remain closed to accommodate summer camps.

Fields are being permitted for play beginning next week

Hellwig Admin Bldg will reopen with a reduced capacity as soon as we enter Phase III, most Administrative staff will remain on telework, where feasible.

Capital Projects still advancing - a new PHNST trail segment, Catharpin II is currently being sprigged, Rippon Lodge improvements are complete, Veterans Community Center Roof and Dale City Rec Boiler are complete, Ferlazzo Pickle Ball courts are complete. BMX track improvements are underway.

Capital Projects on Hold – Bids for Harbor Drive Park, Locust Shade Maintenance Bldg, VSA Bldg at Long and GHBL Bldg at Catharpin have been cancelled.

Tough Mudder has rescheduled for March at Camp Snyder.

The PNATS have vacated the Stadium. Review options for a new tenant.

The homeless shelter at Dale City Rec Center will close and relocate back to Ferlazzo Bldg on Monday June 22. DPRT will no longer have access to programming the Ferlazzo gym for the duration of the shelter activities there.

BOCS approved a 18 acre transfer from Rosemont Lewis Park to PWCS as part of a new school site. In exchange many Park upgrades will be provided by PWCS.

CAPRA Accreditation virtual visit scheduled for the week of August 24.

PWCS facilities are not yet open for scheduling.

Safe "Return to Play" guidelines can be found on our Parks Webpage.

Commissioners Time

- Ms. Beyer Thanked staff for their efforts and flexibility over the last few months; she has received multiple compliments on Park facilities, particularly the Boardwalk and Lake Ridge Park.
- Mr. Bergman Glad to be back; welcome new Commissioner Chris Thom; thanked staff for their work.
- Ms. Tredinnick Has been enjoying the trails and bike riding these last few months; has received inquiries on status of the Rollins Ford project (Seth responded that the project is in permitting now, but will be on hold until the spending freeze is lifted).
- Mr. Murphy Welcomed Chris Thom; noted the great benefits of Parks and Recreation on physical and mental health during the pandemic; he has visited the new basketball courts at Birchdale, they are beautiful and well-used.
- Mr. Thom Thanked everyone for the welcome and is looking forward to working with the Commission.
- Mr. Freer Thanked and congratulated staff for their work during pandemic; suggested everyone view the State of the Parks video if they haven't already; he looks forward to swim programming resuming.

Closed Session None.

Adjournment

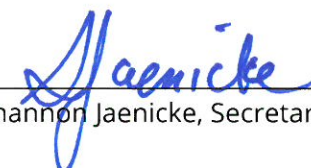
Res No. 20-08 *There being no further business to come before the Commission, at 8:45 p.m., the meeting was ADJOURNED. (APPROVED JB; JBG, Unanimous, Absent: DM,SR)*

The next meeting of the Parks and Recreation Commission will be held on July 15, 2020, at the Hellwig Park Administration Building.

Minutes **APPROVED** at Parks and Recreation Commission meeting held on July 15, 2020.


Brodie Freer, Chairman


Seth Hendler-Voss, Director


Shannon Jaenicke, Secretary

MOTION: BEYER

**June 17, 2020
Regular Meeting
Res. No. 20-07**

SECOND: BERGMAN

RE: APPOINT JAN ALTEN, CAROLINE SHAABER, AND JOHN WOOTEN TO THE ARTS GRANT REVIEW PANEL FOR A ONE-YEAR TERM FOR FISCAL YEAR 2021; APPOINT JENNIFER DECKER KELLER, CATHY HAILEY, AND LORNA MOONE TO THE ARTS GRANT REVIEW PANEL FOR A TWO-YEAR TERM FOR FISCAL YEARS 2021 AND 2022

ACTION: APPROVED

WHEREAS, Prince William County Parks, Recreation and Tourism (DPRT) is responsible for distributing the Prince William County Board of Supervisors (BOCS) approved Arts Grant funds; and

WHEREAS, the BOCS has funded Arts Grants in Fiscal Year 2021 and DPRT anticipates that the BOCS will fund Arts Grants in Fiscal Year 2022; and

WHEREAS, the Parks and Recreation Commission, appointed by the BOCS, is responsible for appointing a grant panel with experience in such areas as financial management, grant review, arts education, arts funding and community involvement in the arts; and

WHEREAS, the Arts Grant panel will independently review and score the arts grant applications and recommend appropriate funding levels; and

WHEREAS, the Arts Grant panel composition will include five citizen members who are not a current employee or board member of a grant applicant organization, and one member of the Prince William County Finance department; and

WHEREAS, the Parks and Recreation Commission will review the recommendations of the Arts Grant panel and make a final funding recommendation to the BOCS;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Parks and Recreation Commission hereby appoints Jan Alten, Caroline Shaaber, and John Wooten to the Arts Grant Review Panel for a one-year term for fiscal year 2021; appoints Jennifer Decker Keller, Cathy Hailey, and Lorna Moone to the Arts Grant Review Panel for a two-year term for fiscal years 2021 and 2022.

Attachment: Biographies

Votes:

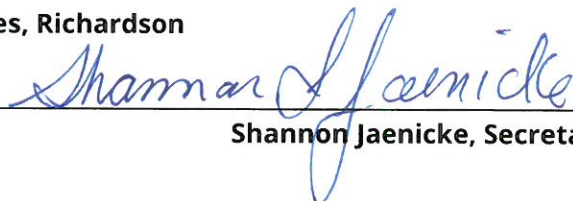
Ayes: Beyer, Bergman, Freer, Murphy, Thom, Tredinnick

Nays: None

Abstain: None

Absent from Meeting: Miles, Richardson

ATTEST:



Shannon Jaenicke, Secretary

Grant Panel FY21-23 Recommendations

Contact Information:

- Jan Alten - janayogahh@gmail.com
- Cathy Hailey – haileycp@gmail.com
- Jennifer Decker Keller - jdecker4@gmu.edu
- Caroline Shaaber - shaaberm@hotmail.com
- John Wooten - j.wooten90@gmail.com
- Lorna Moone – Lmoone@pwcgov.org

BIOs:

Mrs. Jan Alten: Jan has been a resident of Manassas since June 1977 and has long been involved with the City as a volunteer in several organizations and on City citizen committees looking at ways to improve the quality of life in Manassas. In 2015, Mrs. Alten retired and closed her successful business, The Opera House Gourmet located in Historic Old Town Manassas.

Mrs. Alten was a Judge for the Virginia Governor's Cup Wine Awards and the Eastern Seaboard Wine Competition for several years. The Opera House Gourmet won statewide recognition twice when it was chosen as Virginia Wine Retailer of the Year. Mrs. Alten is currently on the Board of Directors at The Center for The Arts at the Candy Factory, is a member of Manassas Historic Landmarks Preservation, is Chairman of the Architectural Review Board of the City of Manassas and is the secretary for the Old Town Business Association. Mrs. Alten is a volunteer usher at the Hylton Performing Arts Center.

It is recommended that Mrs. Alten, serve for one (1) year.

Mrs. Cathy Hailey: Cathy Hailey retired from forty-years of teaching English/Creative Writing, much of that time in Woodbridge Senior High School's Center for the Fine and Performing Arts. She sponsored the award-winning *Eddas* literary/art magazine and supported monthly coffee houses, which gave student writers, musicians and artists voice and audience. As a Teacher/Consultant for the Northern Virginia Writing Project since 1981, she spent decades coordinating the Student Summer Institute and Young Writers Workshops. In 2014, Mrs. Hailey was selected by *Prince William Living* as one of Prince William County's Influential Women, and in 2016, she was nominated for a Kathleen K. Seefeldt Award for Art Excellence in the category of Outstanding Arts Educator.

Currently, Mrs. Hailey participates in the PWCS Retirement Opportunity Program to support student writing initiatives and teaches as an adjunct in Johns Hopkins University's online MA in Teaching Writing Program. Mrs. Hailey is a poet who coordinates Poetry in the Schools for the Poetry Society of Virginia (PSV) and organizes In the Company of Laureates, a biennial reading of poets' laureate held in Prince William County.

It is recommended that Mrs. Hailey for two (2) years.

Ms. Jennifer Decker Keller: Jennifer currently works for the Hylton Performing Arts Center as the Office Manager and Executive Board Liaison. This is a position she has held since 2011. Through this position, Ms. Keller has maintained daily office operations; coordinated the Hylton Center Executive Board and it's six respective committee meetings by: scheduling and planning Executive Board retreats, social hours, and regularly communicating with our members and partners (GMU, Manassas City, and Prince William County) on matters regarding the HPAC events, sponsor/donor events, presentations and tours.

Ms. Keller graduated with a Master of Music in 2015 from George Mason and was certified in January of this year to teach Music/Choral K-12 grade students within the state of Virginia. Ms. Keller has an extensive history (2012 to present) serving as a Vocal Teaching Artist with the Mason Community Arts Academy. Other volunteer involvement includes working with Centreville High School Touchdown Club to coordinate the creation of webpages to assist with concessions at weekly football games that included grilling/ticket sales/set up/working concessions/clean up. Ms. Keller has performed in a wide range of concerts, and dramatic roles from 2012 through present.

It is recommended that Mrs. Keller serve two (2) years.

Mrs. Caroline-Louise Shaaber: Caroline served as the Arts Recreation Specialist for Prince William County and has been involved in the local arts community for many years.

Her background includes an education in Interior Design and she currently runs her own design consulting business-staging and designing homes in the local area and has previously owned an Educational Franchise teaching young children language classes and camps, computer skills and STEM related camps. Caroline was raised in Europe and speaks 5 languages fluently.

After moving to the United States, she obtained a degree in Interior Design and Architectural Drafting, a Certified Kickboxing Education and obtained various certifications in the Education field.

Caroline has worked as a Kindergarten Teacher and a Physical Education teacher. She has worked in the design industry for over 15 years and held multiple Volunteer and Board positions in the Military and Local Communities and is a graduate of the Leadership Prince

William Class of 2014. She is a current Member of Lakeridge Rotary and sits on the Manassas City Public Schools Education Foundation Board.

Currently Caroline facilitates the Domestic Violence Children's Program for ACTS after volunteering with the program for 2 years.

She is a proud mother of two children, Alexander and Molly-Louise and her husband Mark, a retired Army officer is a business owner in Manassas.

It is recommended that Mrs. Shaaber serve one (1) year.

Mr. John Wooten: Mr. Wooten is an Arts Council Board Member (Board of County Supervisor alternate). John is a Prince William County-based, self-taught musician and the host of Live at the Mill; an all-ages open mic series which takes place in the Clearbrook Center of the Arts. Through Live at the Mill, John's goal is to be able to provide a space for local performance artists of all levels of experience to be able to hone their craft and express their creative talent. Mr. Wooten is a graduate from the University of Mary Washington with a bachelor's degree in Business Administration in 2014. While attending University, Mr. Wooten taught himself how to play the bass guitar and played with various local bands. During his senior year at university, Mr. Wooten worked as a marketing strategist intern for Bad Friends Records (a DC-based record label), where he was responsible for developing a strategy for the artists to reach college students. John has also worked with FXBG Pirate Radio, a Fredericksburg based radio station that promotes and supports performance and visual artists who are native to the DC metropolitan area.

It is John's dream to be able to provide a space for local performance artists of all levels of experience where they would be able to hone their craft and express their creative talent.

It is recommended that Mr. Wooten serve one (1) year.

Lorna Moone – Lorna Moone works for the Office of Procurement Services as a Procurement Officer and has worked in the county for the last 8 months. Prior to her career at PWC, Lorna was employed at Fairfax County Public Schools in the Financial Services Department for 20 years. Lorna has a passion for all things creative and dabbles in various areas of art. Including drawing, writing, and music. Some of her favorite activities include going to concerts, museums, traveling, and reading to name a few. Lorna is also an officer with the Improved Benevolent Protective Order Elks of the World where she spends time giving back to the community and a new member of the Prince William County Employees Toastmasters.

It is recommended that Mrs. Moone serve two (2) years.