

# PRINCE WILLIAM

— Parks, Recreation & Tourism

## Parks and Recreation Commission Meeting Minutes

### COMMISSION MEMBERS

Jane Beyer, Coles District  
Brodie Freer, Occoquan District  
Christian Thom, At Large Member  
Erica Tredinnick, Brentsville District  
Jeff Bergman, Gainesville District  
Nate Murphy, Neabsco District  
David Miles, Potomac District  
Sharon Richardson, Woodbridge District

October 21, 2020

### Commission Members Present

Jane Beyer  
Brodie Freer  
Nate Murphy  
Sharon Richardson  
David Miles  
Christian Thom  
Erica Tredinnick

### Staff Present

Tracy Hannigan  
Myla Neal  
Sally Wood  
Brendon Hanafin  
Todd Reid  
Audra Medve  
Ann Marie Maher

### Commission Members Absent

Jeff Bergman

### Guests

None

### Secretary

Shannon Jaenicke

At 7:00 p.m. Brodie Freer called the regular meeting of the Prince William County Parks and Recreation Commission to order. Mr. Freer asked all to rise; Nate Murphy led the Pledge of Allegiance to the Flag.

### Administrative Items

**Res. No. 20-21** Approve the minutes of the September 16, 2020, Parks and Recreation Commission meeting. **APPROVED (JB:SR Unanimous, Abstain: DM Absent from Meeting: JBg)**

### Citizen's Time

None

### Committee Reports

None

### Presentation Items

#### **Greater Prince William Trails Coalition – Mr. Charlie Grymes**

Charlie Grymes address the Commission to introduce them to the new Greater Prince William Trails Coalition. The Coalition was formed to advocate for the creation of a network of interconnected trails reflecting the needs of all communities and the cities of Manassas, and Manassas Park. The Group is modeled after the National Trails Coalition and have 30 members (public and private organizations, agencies, and citizen volunteers). Amongst their activities they are looking forward to participation in the Mobility Chapter updates to the County Comprehensive Plan. They meet quarterly and their meetings are open to the public. Mr. Grymes invited the Commissioners to the next meeting on October 29 at 10 am, to be held virtually.

### Old Business

None

### **New Business**

Strategic Plan- DPRT reviews and Updates the Department Strategic Plan annually, beginning in October. Seth reviewed the Six Focus Areas and Objectives of the plan with the Commissioners highlighting the successes of the past year. The Commissioners were invited to comment and recommend new tactics to accomplish the objectives. (Separate notes of this discussion are available from the Commission Secretary).

Budget Initiatives for FY22 – Seth reviewed the outcome of the FY22 Budget Congress and provided a list of the ranked budget initiatives for FY22 (List available from the Commission Secretary). From this list, the top three initiatives were selected by Seth for inclusion in the Community Development Budget Group process. DPRT's three initiatives are added to the initiatives of seven other departments and another ranking process is begun. The outcome of this will lead to a list provided to the CXO for consideration in his FY22 budget proposal to the BOCS.

The DPRT initiatives that were not selected to move forward will either be deferred for another year or funded by internal savings and budget shifts within DPRT.

### **Director Time**

CAPRA- On October 19, Seth was invited to the final panel interview and learned that we earned Agency Accreditation from the Commission for Accreditation of Parks and Recreation Agencies (CAPRA). Accreditation is for 5 years. The department will form a Reaccreditation Steering Committee to keep our agency on track for reaccreditation in 2025.

#### Capital Improvement Project Updates:

- Harbor Drive Wellness Park – Bids have been opened and are within our estimated budget. Groundbreaking will occur in November.
- Locust Shade Maintenance Building – Bid expected next month
- Rollins Ford Park – All permits are in and bid documents are ready. Repairs to Stormwater pond are to begin soon
- Occoquan Wildlife Refuge Section of PHNST – Near completion, just finishing up the punch list items.
- BMX Track Renovation – Complete
- Pickleball Ferlazzo Courts – New wider sidewalk complete
- DCRC Spa – Extensive repairs due to leak in Spa have closed DCRC temporarily while demolition work is completed.

Disc Golf – In 2018, NOVA Disc Golf approached the PRC to advocate for courses in PWC. A location and design for a course at Forest Greens Golf Course has preliminary concept approval and will proceed to next steps which is to take an MOU between NOVA Disc Golf and the County to the Board of County Supervisors for approval.

State of the Parks - This fall there will be a Virtual State of the Parks address for both staff and the public on November 18<sup>th</sup>. Save the dates have been sent.

First Tee Tournament – Despite the weather a fun and successful event was held.

Unity Week - Oct 19 to 23 has been designated Unity Week for DPRT. Unity Week is a staff-led

initiative to encourage our community to promote kindness, acceptance and inclusion by showing we are united through diversity, inclusion, acceptance, and community and are committed to stomping out bullying. Daily themes and activities are planned all week. The Commissioners are invited to participate by taking a selfie with what "Unity Is" to them on a sign and sending it to the Secretary.

Retirement Announcement – Tracy Hannigan has announced her retirement effective Feb 1, 2021. Tracy has been with the Department 31 years.

### **Commissioners Time**

All Commissioners shared congratulations on CAPRA accreditation and expressed their congratulation and well wishes to Ms. Hannigan on her retirement.

Mr. Miles	Shared support for the initiative to increase the Department presence on Instagram.
Ms. Richardson	Stressed the importance of communicating the benefits to the citizens of becoming an accredited agency.
Mr. Thom	Shared Kudos to Alan Smith and all involved in the First Tee Tournament
Ms. Tredinnick	Thanked staff for reviewing the Strategic Plan with the Commission
Mr. Freer	Requested Staff send to the Commissioners the Videos that were used during the CAPRA virtual visitation.

**Closed Session** None.

### **Adjournment**

**Res No. 20-22** *There being no further business to come before the Commission, at 8:35 p.m., the meeting was ADJOURNED. (APPROVED JB:CT, Unanimous, Absent from meeting JBg)*

The next meeting of the Parks and Recreation Commission will be held on November 18, 2020, at the Hellwig Park Administration Building.

Minutes **APPROVED** at Parks and Recreation Commission meeting held on November 18, 2020.

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Brodie Freer, Chairman

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Seth Hendler-Voss, Director

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Shannon Jaenicke, Secretary