

## Park Board Meeting

# MINUTES

### COMMISSION MEMBERS

Jane Beyer, Coles District  
Brodie Freer, Occoquan District  
Jeff Bergman, Gainesville District  
Victoria Cole - Rolon, Neabsco District  
George Delimba, At Large Member  
Brenda Gardziel, Potomac District  
Sharon Richardson, Woodbridge District  
Brian Vargo, Brentsville District

Seth Hendler- Voss, Director

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December 12, 2018

### Commission Members Present

Jane Beyer  
Jeff Bergman  
Victoria Cole-Rolon  
George Delimba  
Brodie Freer  
Brenda Gardziel  
Sharon Richardson  
Brian Vargo

### Staff Present

Tracy Hannigan  
Myla Neal  
Sally Wood  
Brent Heavner  
Kathy Pierce

### Commission Members Absent

None

### Guests

### Secretary

Shannon Jaenicke

At 7:05 p.m. Jane Beyer called the regular meeting of the Prince William County Parks and Recreation Commission to order. Ms. Beyer asked all to rise; Sharon Richardson led the Pledge of Allegiance to the Flag.

### Administrative Items

**Res. No. 18-24** Approve the minutes of the November 14, 2018, Parks and Recreation Commission meeting. ***APPROVED (BG: SR; Unanimous, Absent from Vote GFD, Abstain: VC, BF, BV).***

### Citizen's Time

None

### Committee Report

None

### **Old Business**

**Res. No. 18-25** Recommend the name “Lydia Grace Field” for softball field #4 at Catharpin Recreational Park Complex ***APPROVED (JBg; BG; Unanimous).***

Family members, teammates and coaches of Lydia Grace Ghergis spoke to the Commission about the young softball player, sharing stories of her passion for life and baseball, affirming that it would be a great honor to have a field named in her memory. Lydia Grace Ghergis was 10 years old when a tragic weather related event took her life.

### **New Business**

**Res. No. 18- 26** Approve 2019 Parks and Recreation Commission Meeting Calendar ***APPROVED (BG; BV; Unanimous).***

### **Presentation Items**

NOVA BMX Mr. Joshua Gustin presented an annual update on BMX track operations. [Presentation is available from Commission Secretary]

### **Director Time**

Seth Hendler – Voss shared the following updates:

A merger of the Public Works Historic Preservation Division into the DPRT has begun, with a final target to complete by Jan 28. This merger will create efficiencies, by leveraging the staff and resources of the HP and DPRT. No lost jobs or demotions will come with this merger. Level of Service will remain the same or increase, because of the collaboration. These changes will also lead to a restructuring of the Department, primarily the old Operations, Planning and Support Division, will be broke out into two divisions, Capital Projects and Maintenance and Operations. Brendon Hanafin will lead the Capital Projects Division and we will competitively fill the other position in the new year.

Another change in the department involving our fleet services is underway. Our parks fleet services will consolidate with County Fleet Services. The Parks Fleet manager has recently resigned so all Fleet Services will be led by Public Works Fleet Manager, Ed Hamilton. Parks Staff will remain at their current locations and will service all small engines (mowers, and the like) while large rolling vehicles (trucks, buses, cars) will be serviced at the County Fleet facility. This consolidation was the recommendation of a yearlong consultant led Fleet Consolidation study. As with the Historic Preservation merger, there will be no lost jobs or demotions, and levels of service will be maintained or increased. Unfortunately, the fleet consolidation does not address the current lack of space issue, and that will still need to be addressed in the future.

Other items addressed during Director’s Time included:

Q: Ms. Cole- Rolon inquired about positions for Volunteers/Partnerships, and Quality Assurance?

A. These functions currently live across divisions, we are not currently funded for dedicated positions.

Q. Where will the Parks Fleet employees be located?

A. Parks Fleet will remain at Valley View servicing small engine equipment.

Q. What is the Status of the Accreditation Application?

A. We continue to position ourselves to obtain accreditation. One of the standards is the Needs Assessment, and we will be holding a second Community Focus meeting on Jan 26 at McCoart. A mail survey will also be conducted in January.

Q. What is the status of Rollins Ford Park?

A. We have received the engineer's fee proposal to develop the bid documents. A meeting with Supervisor Lawson to get her approval of the conceptual plan will be scheduled.

### **Commissioners Time**

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|----------------|--|
| Ms. Gardziel   | Complimented Tracy Hannigan for her presentation and remarks at Supervisor Caddigan's Appointee Breakfast. She also was very excited about the plans to renovate the Marina Building at Locust Shade Park for environmental education activities. This renovation will be funded by Supervisor Caddigan's end of year savings transfer.  |
| Mr. Bergman    | Mr. Bergman spoke about the change to the Commission Charter related to attendance that caught many of the Commissioners off guard. He is encouraging all of the members to discuss this change with their appointing BOCS member.   |
| Mr. Freer      | Enquired about the status of the pickleball courts at Occoquan Park. [Staff are in the process of working on design.] He also shared that he had the pleasure of attending the Department Holiday party and that it was wonderful to see all of the staff in one place and it was a great event.   |
| Mr. Delimba    | Mr. Delimba also spoke to his anger and disappointment in the change to the Parks Commission Charter attendance requirement and its penalizing/punishing nature.   |
| Mr. Vargo      | Mr Vargo shared that the change to the Commission Charter was handled in the wrong way and he agrees with Mr. Bergman and Mr. Delimba.   |
| Ms. Cole-Rolon | Inquired if the change to the Charter will cause the Commissioners to be penalized for inclement weather cancellations (the answer is no, as those meetings will be postponed not cancelled). She also shared the need for additional programming for older teens and young adults, we are not doing enough for this age group. (Ms. Neal will follow up and report back to the commission). |

Ms. Richardson      Reported that she attended the Potomac Heritage National Scenic Trail work group meeting and was very excited to see how it's all coming together. She commended staff on their hard work to see it through.

Ms. Richardson also attended the Holiday lunch and it was nice to see and meet the staff.

Ms. Richardson was also surprised and disappointed by the amendment made to the Commission Charter. She would have appreciated a heads up so that she could have discussed this with her appointing Supervisor.

Ms. Beyer      Apologized for being unable to avoid missing the Holiday Lunch.

Ms. Beyer addressed the other Commissioners regarding the Charter. The BOCS has the final say in the Commission Charter and everyone was aware that the Charter was going to the BOCS and had an opportunity to discuss it with their Supervisor. She felt that her position regarding attendance was well known and that this was the right thing for the BOCS to do. She also stated that the BOCS has initiated a review of all Boards and Commissions, particularly paid ones.

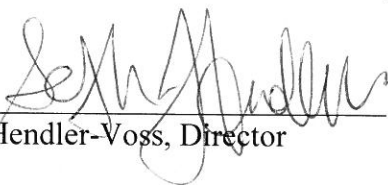
**Closed Session** –      None

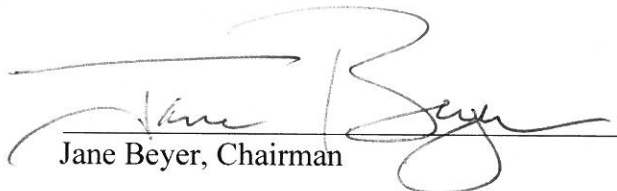
**Adjournment**

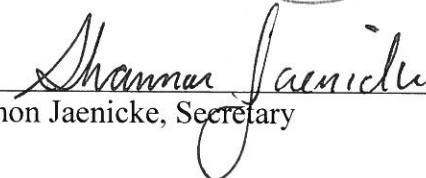
**Res No. 18-27**      *There being no further business to come before the Commission, at 9:15p.m., the meeting was ADJOURNED. **APPROVED BG: SR; Unanimous)***

The next meeting of the Parks and Recreation Commission will be held on January 16, 2019, at the Hellwig Park Administration Building.

Minutes **APPROVED** at Parks and Recreation Commission meeting held on January 16, 2019.

  
Seth Hendler-Voss, Director

  
Jane Beyer, Chairman

  
Shannon Jaenicke, Secretary