

# PRINCE WILLIAM

— Parks, Recreation & Tourism

## Parks and Recreation Commission Meeting Minutes

### COMMISSION MEMBERS

Jane Beyer, Coles District  
Brodie Freer, Occoquan District  
Christian Thom, At Large Member  
Erica Tredinnick, Brentsville District  
Jeff Bergman, Gainesville District  
Nate Murphy, Neabsco District  
David Miles, Potomac District  
Sharon Richardson, Woodbridge District

August 19, 2020

### Commission Members Present

Jane Beyer  
Jeff Bergman  
Brodie Freer  
David Miles  
Nate Murphy  
Sharon Richardson  
Christian Thom  
Erica Tredinnick

### Staff Present

Myla Neal  
Todd Reid  
Ann Marie Maher  
Audra Medve  
Trey Payne  
Sally Wood  
Tracy Hannigan  
Brent Heavner  
Paige Backus-Gibbons

### Commission Members Absent

None

### Guests

None

### Secretary

Shannon Jaenicke

At 6:10 p.m. Brodie Freer called the regular meeting of the Prince William County Parks and Recreation Commission to order. Mr. Freer asked all to rise; Jeff Bergman led the Pledge of Allegiance to the Flag.

### Administrative Items

#### **Res. No. 20-15**

Approve the minutes of the July 15, 2020, Parks and Recreation Commission meeting. **APPROVED (JB:SR Unanimous, Absent from Vote NM).**

#### **Citizen's Time**

None

#### **Committee Reports**

None

#### **Old Business**

None

#### **New Business**

##### **Res. No. 20-16**

Re-Endorse the 2020 Parks, Recreation and Open Space Master Plan and Recommend the Prince William Board of County Supervisors Adopt the Same. **Approved (JBg: JB; Unanimous, Absent from Vote NM).**

##### **Res. No. 20-17**

Recommend the FY21 Arts Grants Disbursements. **APPROVED (JBg: JB, Unanimous, Absent from Vote NM).**

### **Presentation Items**

#### **Parks, Recreation and Tourism Orientation**

Department staff presented Part II of a two-part Orientation Series Presentation to help orient the newly appointed Parks and Recreation Commissioners and to update all Commissioners on our department activities.

[PowerPoint Presentation is available from the Secretary to the Commission.]

#### **Director Time**

Tracy Hannigan provided an update on the National Recreation and Parks Association (NRPA) Commission for Accreditation of Park and Recreation Agencies (CAPRA) Accreditation virtual site visit which has been rescheduled for the week of September 14. CAPRA visitation team members will be inviting select staff to interviews, and members of the Parks and Recreation Commission will likely be on that list. DPRT anticipates receiving accreditation at the NRPA Annual Conference October 27-29.

Seth Hendler-Voss the following updates:

Budget FY 22- DPRT's internal process, "Budget Congress" is underway to rank new budget initiatives within our department based on our needs and our Strategic Plan. Once our internal initiatives are ranked they are pooled with the other Community Development agencies and re-ranked for submission to the CXO to consider in the Budget Proposal to the BOCS. An agenda item will be added to the Commission's September meeting to share the outcome of the internal rankings.

School-aged Programming – an effort is underway to develop programming for school-aged children for this fall. Multiple surveys are being deployed to ascertain the needs of citizens and County employees.

Projects:

Out for bid or soon to be bid: Long Park Auxiliary Bldg, Catharpin Park Aux Bldg. Rollins Ford Park

Rebidding: Harbor Drive Wellness Park, Locust Shade Maintenance Bldg

The Occoquan Wildlife Refuge section of the PHNST is almost complete, there will be a small ribbon cutting this fall with a larger celebration in the Spring (assuming COVID restrictions allow)

Complications with the Boiler Replacement will delay this project and the pool will remain closed a little longer.

Chinn Center Pool will open for lap swimming and water walking at the end of this month.

#### **Commissioners Time**

Ms. Richardson                      Commended staff for the orientation reports presented this evening.

Mr. Murphy                              Thanked Seth for meeting with Supervisor Angry to review the Master Plan document.

Mr. Miles Shared that in the short time he has been on the Commission he has been very impressed with the relationships within the department.

Mr. Bergman Thanked staff for the great presentations tonight and he has enjoyed watching the departments growth over the last few years. He has visited the project Catharpin Park and it is looking great.

Ms. Beyer Attended the Ribbon Cutting at Ferlazzo with a very enthusiastic crowd; thanked Seth for reviewing the Master Plan with Supervisor Vega; and thanked staff for the presentations tonight and the enthusiasm they have shown.

Mr. Thom Thanked staff for tonight's orientation, he had no idea about some of the many things we do; thanked Myla, Trey and Brendon for follow-ups on Sports League Recognition criteria and Hellwig traffic flow issues raised at the last meeting; Thanked Seth for coordinating Master Plan meeting with Chair Wheeler.

Ms. Tredinnick Thanked staff for tonight's presentations; she was happy to be participate in the Rollins Ford playground design plans; thanked Ann Marie for the exciting Tourism activities and events info shared tonight.

Mr. Freer Thanked staff for the excellent presentations tonight.

**Closed Session**

None.

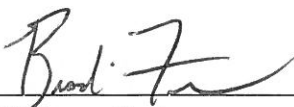
**Adjournment**

**Res No. 20-18**

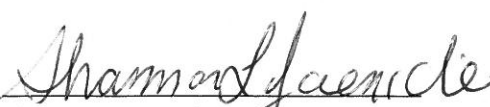
*There being no further business to come before the Commission, at 8:55 p.m., the meeting was ADJOURNED. (APPROVED ET: JB, Unanimous)*

The next meeting of the Parks and Recreation Commission will be held on September 16, 2020, at the Hellwig Park Administration Building.

Minutes **APPROVED** at Parks and Recreation Commission meeting held on September 16, 2020.

  
Brodie Freer, Chairman

  
Seth Hendler-Voss, Director

  
Shannon Jaenicke, Secretary

**MOTION: BERGMAN**

**August 19, 2020  
Regular Meeting  
Res. No. 20- 16**

**SECOND: BEYER**

**RE: RE-ENDORSE THE 2020 PARKS, RECREATION AND OPEN SPACE MASTER PLAN  
AND RECOMMEND THE PRINCE WILLIAM COUNTY BOARD OF SUPERVISORS  
ADOPT THE SAME**

**ACTION: APPROVED**

**WHEREAS**, the purpose of the Parks, Recreation, and Open Space Master Plan (Master Plan) is to provide the Department of Parks, Recreation and Tourism (DPRT) and the County with a road map for future investment in recreational facilities and programs over the next 10 to 15 years; and

**WHEREAS**, this plan will aid staff and decision-makers in ensuring that recreational opportunities are equitably distributed across the county; and

**WHEREAS**, this Master plan succeeds the Prince William County Park Authority 2010-2030 Comprehensive Plan, adopted by the Park Authority in April 2010; and

**WHEREAS**, this Master Plan process was a joint effort between Pros Consulting and Department staff, and includes an assessment of local opportunities and recreation trends at the national, regional and local levels; and

**WHEREAS**, this Master Plan is built upon the needs expressed by citizens during the 2019 Needs Assessment and the level of service strategies contained in the Parks Chapter of the 2020 Comprehensive Plan update; and

**WHEREAS**, the Parks Chapter of the 2020 Comprehensive Plan update recommends development of a Master Plan as a tactical supplement to effectuate Comprehensive Plan strategies; and

**WHEREAS**, this Master Plan will satisfy the National Recreation and Parks Association's Commission for Accreditation of Park and Recreation Agencies (CAPRA) requirements as DPRT seeks accreditation in 2020; and

**WHEREAS**, the Parks and Recreation Commission has reviewed the Plan and been given the opportunity to provide input;

**WHEREAS**, the Parks and Recreation Commission endorsed the Parks, Recreation and Open Space Plan at their July 15, 2020 Commission meeting and since that time technical edits were required to address additional comments from the County Planning Department;

**August 19, 2020**

**RES. NO. 20 -17**

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**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Parks and Recreation Commission hereby endorses the revised 2020 Parks, Recreation and Open Space Master Plan and recommends the Prince William Board of County Supervisors Adopt the same.

Attachment: Parks, Recreation and Open Space Plan

**Votes:**

**Ayes: JB, JBg, BF, DM, CT, ET, SR**

**Nays: NONE**

**Abstain: NONE**

**Absent from Vote: NM**

**Absent from Meeting: NONE**

**ATTEST:** \_\_\_\_\_  
**Shannon Jaenicke, Secretary**

**MOTION: BERGMAN**

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**SECOND: MILES**

**RE: RECOMMEND THE FISCAL YEAR 2021 ARTS GRANTS DISBURSEMENTS**

**ACTION: APPROVED**

**WHEREAS**, the Prince William Board of County Supervisors has budgeted and appropriated funds for Fiscal Year 2021 for local non-profit arts organizations, of which \$193,000 is available for arts grants; and

**WHEREAS**, on June 17, 2020 the Parks and Recreation Commission appointed an Arts Grants Panel to conduct the arts grants application review process for Fiscal Year 2021 and recommend funding disbursement; and

**WHEREAS**, the Department of Parks, Recreation and Tourism received 16 grant applications for Fiscal Year 2021 from eligible organizations that represent the full spectrum of local arts including dance, theater, symphony, choral music and the visual arts; and

**WHEREAS**, the Arts Grants Panel reviewed all applications based on a defined set of criteria and recommended funding levels for all applications, based on each applicant's eligibility, scoring and a proportionate distribution of available funds; and

**WHEREAS**, the Department of Parks, Recreation and Tourism staff confirms that the grant policy was followed and concurs with the disbursement of the FY21 Arts Grants;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Parks and Recreation Commission does hereby recommend the FY21 Arts Grants disbursement to the Board of County Supervisors as follows:

<b>APPLICANT</b>	<b>RECOMMENDED FUNDING</b>
Center for the Arts	\$43,563
Manassas Ballet Theatre	\$43,562
Manassas Chorale	\$16,637
Manassas Symphony Orchestra	\$8,582
Va National Ballet	\$8,204
Asaph Dance Ensemble	\$20,777
Youth Orchestra of PW	\$9,773
Lake Ridge Chorale	\$3,856
Old Bridge Chamber Orchestra	\$4,290
New Dominion Choraliers	\$3,565
Prince William Little Theatre	\$12,734
Shenandoah Sound	\$2,450
Woodbridge Community Choir	\$1,781
Woodbridge Dance Company	\$4,733
Woodbridge Flute Choir	\$733

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CAPAC \$7,760

Total funding \$193,000

**Votes:**

**Ayes:** JB, JBg, BF, DM, CT, ET, SR

**Nays:** NONE

**Absent from Vote:** NM

**Absent from Meeting:** NONE

**ATTEST:** \_\_\_\_\_  
**Shannon Jaenicke, Secretary**