



RULES OF OPERATION FOR THE PRINCE WILLIAM COUNTY SANITARY LANDFILL

Effective 12:01 a.m. January 1, 1999
Date Last Amended: October 1, 2014
(Tire Policy Revision Effective 10-1-19)

General Information

County Sanitary Landfill Hours of Operation:

See Annex A.

Fee Schedule:

See Annex B.

Soil Acceptance Policy

See Annex C

Rules

These Rules are established by the Director of Public Works, with the approval of the Director of the Prince William Health District and the County Executive of Prince William County. These Rules are issued to govern the County Sanitary Landfill at Independent Hill within the purposes of Chapter 22 of the Prince William County Code. The cooperation of all users is required.

1. Use of the County Sanitary Landfill is limited to residents of, and commercial establishments doing business in, Prince William County, the towns of Dumfries, Occoquan, Haymarket or Quantico and refuse removers having a valid refuse permit issued by the Department of Public Works. Proof of residency shall be required if a Prince William County Solid Waste Disposal Residential User Decal, the towns of, Dumfries, Occoquan, Haymarket or Quantico automobile decal does not appear on the vehicle. Personal property tax receipt, real estate tax receipt, or valid Virginia

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

motor vehicle operator's license may be used as proof of residency. Other forms of proof of residency may be accepted on a case-by-case basis.

2. No refuse will be accepted from jurisdictions other than Prince William County, the towns of Dumfries, Occoquan, Haymarket or Quantico. Mixed commercial loads, which include refuse generated within the Cities of Manassas and Manassas Park, may be accepted for a fee with prior approval of the Director of Public Works. The amount of refuse and associated fee will be reviewed and updated annually as part of the permitting process or as often as deemed necessary by the Solid Waste Superintendent. Residents of the Cities of Manassas and Manassas Park may deliver refuse for a fee.
3. All users shall be required to separate for recycling materials as specified by Chapter 22 Article VII of the Prince William County Code. Additional items may be added. All recyclable materials shall be placed in the designated recycling area and/or containers.
- 4.
5. Prince William County assumes no liability for bodily injury, personal injury or property damage including damage to vehicles on County Sanitary Landfill property. All persons and vehicles enter the disposal facility at their own risk.
6. Generally, County employees will not attach cables or chains to hook up vehicles for towing. However, disabled vehicles that may interfere with normal operations may be moved out of the way by the County at the owner's risk and expense. Prince William County assumes no liability for damage to vehicles resulting from towing or pushing.
7. Scavenging in the residential disposal area, recycling area or any other place within the County Sanitary Landfill is prohibited.
8. The following rules apply at The Donation Place located at the landfill:
 - a. Hours are 9:00 a.m. to 5:00 p.m. daily.
 - b. Use of the facility is limited to residents of Prince William County and jurisdictions located within the County.
 - c. Unruly or uncooperative customers will be told to vacate the premises immediately. Prince William County Police will be called for assistance when needed.
 - d. Children and pets must remain in the vehicle at all times.
 - e. Items placed in the facility must be in good working condition.
 - f. No items may be sold or given away.

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

- g. Customers at The Donation Place should not approach other customers' vehicles.
 - h. Trash will not be left at The Donation Place.
 - i. The following items are not accepted at The Donation Place: mattresses and box springs, cribs, playpens, car seats, propane containers, chemicals, paints, liquids, glass panes or mirrors, electronics, computers, monitors, televisions, and any other items deemed unacceptable by facility staff.
 - j. Items not in working condition will be removed and disposed of as refuse.
 - k. The facility may be closed at the discretion of the Solid Waste Division Chief.
9. Speed limit in the County Sanitary Landfill is 15 M.P.H., unless otherwise posted. Passing of other vehicles is not allowed anywhere in the facility.
10. Tractor trailer trucks are permitted in the County Sanitary Landfill provided prior arrangements are made with the Solid Waste Superintendent or his designee. Tractor trailer trucks must be a maximum of seventy (70) feet long. Those trucks not emptied by the close of business will be charged for overtime and expenses incurred by the County staff. Please call (703) 792-5750 for information.
11. Dead animals, other than small carcasses such as dogs and cats, hazardous wastes, asbestos, liquids, gas cylinders, stumps, acids, caustics, explosives and other dangerous materials will not be accepted.
12. The following rules apply for the Household Hazardous Waste and Electronic Collection Facility located at the landfill:
- a. Household hazardous waste and electronic waste will be accepted at the County Landfill during the hours of operation of the Household Hazardous Waste Collection Facility. See Annex A (County Sanitary Landfill hours of operation) for household hazardous and electronic waste disposal schedule.
 - b. Participants must be private citizens residing in Prince William County or the towns of Dumfries, Occoquan, Quantico, or Haymarket. Residents of other jurisdictions may not use the service.
 - c. Hazardous waste and electronic waste will not be accepted from businesses or commercial establishments.
 - d. Items collected at these events must have originated from a private citizen's home use of the material. Material or items generated by businesses or as a result of a person's job will not be accepted. Substances created at home for use by the individual's employer or business will not be accepted.

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

- e. Household hazardous waste includes, but is not limited to, paint, stains, lawn and garden chemicals, inks, household cleaners, caulks, adhesives, chemistry kits, mineral spirits, pet supplies, fluorescent bulbs and ballasts, swimming pool chemicals, photography chemicals, driveway sealers, lacquers, spray paint, abrasives, and mercury products.
 - f. Electronic items, include, but are not limited to, TVs, stereos, computer equipment, fax machines, printers, VCRs, scanners, cell phones, cameras, video game equipment, MP3s, and electronic readers.
 - g. Participants may bring in no more than 15 gallons of liquid hazardous product and no more than 40 lbs. of solid hazardous materials. Larger loads may not be accepted. Electronics are limited to three units per vehicle.
13. Sod, rocks, concrete, asphalt and similar material will be accepted only at the discretion of the Solid Waste Superintendent or his designee.
14. Stumps from refuse removers or commercial users will not be accepted. Small, clean stumps up to 24 inches in diameter from residential users in small amounts only, may be accepted.
- Construction and demolition debris from commercial users in amounts greater than two and a half (2½) cubic yards (regular size pick up truck) will not be accepted. Construction and demolition debris from residential users in amounts greater than two and a half (2½) cubic yards (regular size pick up truck) will not be accepted. Construction and demolition debris includes, but is not limited to, lumber or wood, wooden shipping crates, carpet, vinyl or aluminum siding, wire, sheetrock or drywall, glass, pipes, shingles and other roofing material, and empty containers which have contained construction material.
15. Brick, block and concrete rubble (no rebar, wire mesh or large pieces greater than 12 inches) will be accepted only as needed and at the discretion of the Solid Waste Superintendent or his designee.
16. Soil and dirt will only be accepted in accordance with the attached Soil Acceptance Policy (Annex C) with the approval of the Solid Waste Superintendent or his designee.
17. Manure from a private citizen's property shall be accepted in amounts no larger than a single pickup truck load. Larger loads of manure shall be accepted, upon prior approval, for a fee (Annex B) and will be placed in designated areas as specified by the Solid Waste Superintendent or his designee.

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

18. Reuse of material disposed at the County Sanitary Landfill is not permitted except with prior approval of the Solid Waste Superintendent.
19. Junked automobiles will not be accepted at the County Sanitary Landfill. Small boats, campers, and hot tubs, will be accepted for a fee (Annex B), provided all fuel and oil tanks, engines, metal and other components which may contain hazardous materials are removed prior to disposal.
20. Refuse Removers and Commercial Users:
 - a. During or immediately after inclement weather, vehicles will be admitted to the County Sanitary Landfill at the discretion of the Solid Waste Superintendent or his designee. All refuse remover vehicles entering the County Sanitary Landfill must have securely mounted tow hooks and mud and snow grip type tires with good tread.
 - b. All refuse remover vehicles entering the County Sanitary Landfill must be weighed at the scales. Tailgates must not be unlatched at the scale area. Tailgates must be opened and closed only at the dumping area unless otherwise directed by disposal facility personnel.
 - c. All refuse removers shall have a current permit to collect solid waste within Prince William County. These permits expire annually and must be renewed prior to the expiration date. Permits will be issued by the Department of Public Works in accordance with the current standard operating procedure.
 - d. Vehicles must dump only in designated disposal areas as specified by the Solid Waste Superintendent or his designee. These areas are subject to change due to weather conditions and other operating factors. After dumping, trucks may be cleaned out only at the designated disposal area and not along access roads.
 - e. All refuse remover vehicles shall carry an approved and fully charged fire extinguisher of at least 5 lbs. while at the County Sanitary Landfill.
 - f. All refuse hauler personnel must wear a safety vest or other OSHA approved reflective safety apparel while at the landfill disposal area.
 - g. Any change of name, address, telephone, or ownership of a company holding a valid permit must be reported to the Landfill Office within 24 hours of the change. Call the Landfill Office at (703) 792-5750. Payment bonds must be updated with the correct information within 30 days.
 - h. All refuse removers must have a recycling collection plan consistent with Section 22-170(e) of the Prince William County Code and approved by the Director of the Department of Public Works or his designee.

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

- i. Recyclable materials deposited at the Recycling Processing Building must be placed in designated areas as specified by the facility operator.
 - j. Commercial loads containing a high percentage of recyclable materials may be directed to dump at the Recycling Processing Building.
 - k. No loitering will be permitted at the Recycling Processing Building.
 - l. Tires, manure, boats, campers, trailers, and hot tubs are considered special waste and are not included in the solid waste user fee. See Annex B (Fee Schedule) for disposal fees. Hazardous wastes, used oil, used antifreeze, batteries, and electronics are not accepted from refuse removers and commercial users.
 - m. Fuel tanks, gas cylinders and drums will not be accepted from refuse removers and commercial users, unless processed and cleaned in accordance with Virginia Department of Environmental Quality (VDEQ) regulations. Landfill staff must be presented with a letter stating that the material has been cleaned or processed in accordance with Environmental Protection Agency (EPA) and VDEQ requirements.
 - n. If fees are assessed they will be payable at the time of disposal unless other arrangements are made in advance.
 - o. As required by 40 CFR 82.156, all businesses disposing of appliances that may have contained a refrigerant must, upon arrival at the facility, provide a written statement certifying that all refrigerant has been properly evacuated from all units. The statement shall include the technician's certification number and all information as required in the referenced code.
 - p. Recycling residue and reusable recycling residue aggregate will be accepted for disposal or use with the approval of the Solid Waste Division Chief or his designee. Recycling facilities must be registered with the County to dispose of any residue. Use of recycling residue as an alternative daily cover must be approved by VDEQ and tested for contamination in accordance with Annex C.
 - q. Violations of any of these Rules shall provide penalties in accordance with Section 22-4(b) (Authority to promulgate rules and regulations) of the Prince William County Code and/or Section 100.13 (Penalties for Violation) of the Regulations for Solid Waste Facilities.
21. Residential and Non-Commercial Users:
- a. Residential and non-commercial users shall dump in designated disposal and recycling areas.

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

- b. If fees are assessed they will be payable at the time of disposal.
- c. Discarded appliances, metal, yard waste, wooden pallets, and other bulky items shall be separated and deposited into designated disposal or recycling locations.
- d. Auto and household batteries, used motor oil and filters, used antifreeze, and fireplace ashes must be placed in designated areas/receptacles.
- e. Tires, boats, campers, trailers, and hot tubs are considered special waste and are not included in the solid waste user fee. See Annex B (Fee Schedule) for disposal fees.
- f. Fuel tanks and drums will only be accepted from residential users if they are completely empty and clean, and both ends removed. Small propane cylinders of 20 lbs. size or less will be accepted only during Household Hazardous Waste collections.
- g. During and immediately after inclement weather, vehicles will be admitted to the County Sanitary Landfill at the discretion of the Solid Waste Superintendent or his designee(s).
- h. Violations of any of these Rules shall provide penalties in accordance with Section 22-4(b) (Authority to promulgate rules and regulations) of the Prince William County Code and/or Section 100.13 (Penalties for Violation) of the Regulations for Solid Waste Facilities.

**Rules of Operation for the Prince William County Sanitary Landfill
Amended October 1, 2014**

APPROVED BY:

MELISSA S. PEACOR
COUNTY EXECUTIVE: _____

DATE: _____

THOMAS BRUUN
DIRECTOR OF PUBLIC WORKS: _____

DATE: _____

ALISON ANSHER, MD, MPH
DIRECTOR, PRINCE WILLIAM HEALTH DISTRICT: _____

DATE: _____

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

Annex A

Hours of Operation

Landfill

<u>Residential and Non-Commercial Users:</u>	
Monday through Saturday	6:00 a.m. to 6:00 p.m.
Sunday	8:00 a.m. to 5:00 p.m.
Holidays (except as noted below)	6:00 a.m. to 6:00 p.m.
Christmas Eve	6:00 a.m. to 2:00 p.m.
New Year's Day, Independence Day, Thanksgiving Day, and Christmas Day	Closed
<u>Refuse Removers and Commercial Users:</u>	
Monday through Saturday	6:00 a.m. to 6:00 p.m.
Sunday	Closed
Holidays (except as noted below)	6:00 a.m. to 6:00 p.m.
Christmas Eve	6:00 a.m. to 2:00 p.m.
New Year's Day, Independence Day, Thanksgiving Day and Christmas Day	Closed
<u>Mulching Facility:</u>	
Monday through Saturday - During Daylight Saving Time (DST)	6:00 a.m. to 6:00 p.m.
Monday through Saturday - During Eastern Standard Time (EST)	7:00 a.m. to 5:00 p.m.
Sunday	8:00 a.m. to 5:00 p.m.
Holidays (except as noted below)	6:00 a.m. to 6:00 p.m. (during DST) 7:00 a.m. to 5:00 p.m. (during EST)
Christmas Eve	6:00 a.m. to 2:00 p.m.
New Year's Day, Independence Day, Thanksgiving Day and Christmas Day	Closed

**Rules of Operation for the Prince William County Sanitary Landfill
Amended October 1, 2014**

Annex A

Hours of Operation

<u>The Donation Place:</u>	
Daily	9:00 a.m. to 5:00 p.m.
<u>Household Hazardous Waste and Electronics Recycling Facility (Residents Only):</u>	
Wednesdays and Saturdays	10:00 a.m. to 5:00 p.m.
<u>Recycling Processing Building (Refuse Haulers and Commercial Users Only):</u>	
Monday through Friday	7:00 a.m. to 5:00 p.m.
Saturday	7:00 a.m. to 12:00 p.m.
Sunday	Closed
<u>Landfill Office Hours:</u>	
Monday through Friday	8:00 a.m. to 5:00 p.m.
Saturday, Sunday and all County Holidays	Closed

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

Annex B

Fee Schedule

<u>Refuse:</u>	
Prince William County Refuse Removers and Commercial Users (including County, State, and Federal agencies and authorities located in the County).	No charge
Prince William County Residential Users	No charge
Prince William County Refuse Removers and Commercial Users with refuse from home foreclosures, bulk waste and junk removal	\$45.00 per ton
Refuse from the towns of Dumfries, Occoquan, Haymarket and Quantico	\$45.00 per ton
Refuse from the Cities of Manassas and Manassas Park (mixed loads only)	\$45.00 per ton
Residential Users from the towns of Dumfries, Occoquan, Haymarket and Quantico and the cities of Manassas and Manassas Park	\$5.00 per vehicle per trip for first 200 lbs., and \$45.00 per ton for any amount over 200 lbs.
<u>Construction and Demolition Debris including Rubble:</u>	
Prince William County Refuse Removers and Commercial Users (including County, State, and Federal agencies and authorities located in the County)	Not accepted
Prince William County Residential Users	No charge (Up to 2 ½ cubic yards) Larger amounts will not be accepted
Contractors, Home Improvement Companies and Residential Users from the towns of Dumfries, Occoquan, Haymarket and Quantico and the cities of Manassas and Manassas Park	\$25.00 per trip (Up to 2 ½ Cu. Yard) Larger amounts will not be accepted
<u>Recyclables:</u>	
All Users	No charge (provided it is not contaminated or mixed with refuse)

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

Annex B

Fee Schedule

<u>Yard Waste (Brush Only):</u>	
Prince William County Refuse Removers picking up curbside from residents and County, State, and Federal agencies and authorities located in the County (Subject to verification)	No charge
Prince William County Residential Users	No charge
Residential Users from cities and towns	\$5.00 per pick-up truck load and \$35.00 per ton for larger amounts.
Landscape Companies and Commercial Users	\$35.00 per ton for clean unbagged material. Bagged material is not accepted.
<u>Wooden Pallets:</u>	
Prince William County Residents – up to a pickup truck load	No charge
Prince William County Commercial Users, Refuse Haulers, Contractors and Pallet Haulers (including County, State, and Federal agencies and authorities located in the County)	\$35.00 per ton
Residential and Commercial Users from the towns and cities	\$35.00 per ton
<u>Household Hazardous Waste (HHW)/Electronic Waste Facility:</u>	
Prince William County Residential Users	No charge Electronics limited to three (3) units HHW limited to 40 lbs solid or 15 gallons liquid wastes
Residential Users from the towns of Dumfries, Occoquan, Haymarket and Quantico	No charge Electronics limited to three (3) units; HHW limited to 40 lbs solid or 15 gallons liquid wastes
Residents from the Cities of Manassas and Manassas Park	Not accepted
Businesses and Commercial Users	Not accepted

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

Annex B

Fee Schedule

<u>Special Wastes:</u>	
<u>Tires:</u> * Revisions to Tiring Pricing Effective October 1, 2019	
Prince William County Residential Users	Four (4) tires per month at no charge; (passenger car and truck tires only \$2.00 per tire after the first 4 tires, and \$150 per ton for larger amounts. \$250 per ton for oversized tires (loader, tractor, earth mover tires, rubber equipment tracks, solid tires and commercial truck tires, etc.)
All Other Users (including County, State, and Federal agencies and authorities located in the County)	\$150 per ton for passenger car and truck tires. \$250 per ton for oversized tires (loaders, tractors, earth mover tires, commercial truck tires, solid tires and rubber equipment tracks etc.)
Tires from outside Prince William County	Will not be accepted
<u>Manure:</u>	
Residential Users	No charge for up to a pick-up load (up to 2 ½ cubic yards)
Refuse Removers and Commercial Users – prior approval is required	\$45.00 per ton
<u>Boats, Utility or Camper Trailers, Hot Tubs, & Truck Caps:</u>	
Residential Users (including from Cities and Towns), Refuse Removers, and Commercial Users (including County, State, and Federal agencies and authorities located in the County)	\$45.00 per ton
<u>Fill Material (Soils):</u> (As approved by the Solid Waste Superintendent or his designee) (Accepted on an as needed basis only in accordance with Annex C)	
Clean Usable Soil: Pickup/single axle Truck:	\$25.00 per load.
Clean Usable Soil: Tandem/Double Axle Truck	\$50.00 per load.
Contaminated Soil Category 1: General Fill	\$5.00 per ton
Contaminated Soil Category 2: Daily Cover	\$25.00 per ton
Residential Users	No charge for up to a pick-up load (up to 2

Rules of Operation for the Prince William County Sanitary Landfill

Amended October 1, 2014

	½ cubic yards)
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Annex B

Fee Schedule

<u>Recycling Residue:</u> (Accepted with the approval of the Solid Waste Division Chief):	
Residue Disposed from Approved Recycling Facility located in Prince William County	\$25.00 per ton
Aggregate Residue Material used for road base from Approved Recycling Facility located in Prince William County (Credit on Residue Disposal Bill)	(\$5.00) per ton credit
<u>Residue Used as Cover Material:</u>	
Located within Prince William County	\$5.00 per ton
Located outside Prince William County	\$10.00 per ton
<u>Vehicle Weighing</u>	
Private citizens and military personnel	No charge
Commercial and Businesses	\$10.00 each
<u>Copies of Tickets</u>	
Unsigned tickets	\$5.00 per ticket
Signed tickets	\$10.00 per ticket
<u>Special Handling:</u>	Any operation requiring assistance from solid waste disposal facilities equipment and/or personnel will be charged at a rate of \$200.00 an hour (1 hour minimum charge).

**Rules of Operation for the Prince William County Sanitary Landfill
Amended October 1, 2014**

Annex C

**PRINCE WILLIAM COUNTY SANITARY LANDFILL
SOIL ACCEPTANCE POLICY
Effective July 1, 2003
Amended September 1, 2014**

General:

1. The County will accept soil only if needed and upon approval of the Solid Waste Division Chief or his designee. Soil generated within Prince William County will have priority for acceptance.
2. The contractor/hauler shall provide a point of contact, the location, or address of the source of the material and 48 hours notice before material is delivered to the landfill.
3. The County personnel may inspect the site before material is delivered to the Landfill, depending upon the location and amount of soil.
4. The County may require that soil be tested for contamination by the owner/hauler, at the owner's/hauler's expense. Based upon site characteristics, such as evidence of dumping or disturbed sites, the County will determine the frequency of testing. If soil is found to be contaminated, the guidelines for contaminated soils and soil acceptance standards provided in Table 1 for various categories will be followed.
5. Trucks are subject to random inspections by landfill personnel.
6. For soil delivery amounts over 1000 cubic yards, the County may require that a machine and an operator be supplied to stock pile the material. The County may also require that a flush truck be supplied to keep the roads in the landfill clean.
7. The hauler will be required to haul out any soil with large rocks, roots, stumps or other material which makes the soil unsuitable for use as landfill daily cover.
8. The hauler must supply the County with a list of trucks in service for each day before material is delivered to the landfill.
9. Landfill Rules and Solid Waste Regulations must be followed at all times, including speed limit (15 MPH) and route specified by landfill personnel.
10. The County has the right to stop deliveries of material at any time.

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

11. If the contractor/hauler provides services to the County landfill such as road building, placing intermediate cover, etc., the value of service must be estimated by the County staff and appropriate approvals obtained, in accordance with the Prince William County Purchasing Regulations, prior to performing any services.

Standards for Clean Soils:

1. The County may accept clean soils generated only from Prince William County projects.
2. Specific conditions and final acceptance of clean soils must be approved by the Solid Waste Superintendent or his designee.
3. Charges for acceptance of clean soils at the landfill will be as follows:
 - a. Pickup/single axle Truck: Clean Soil - \$25.00 per load.
 - b. Tandem/double axle Truck: Clean Soil - \$50.00 per load.

Standards for Contaminated Soils:

1. The County may accept non-hazardous contaminated soils generated only from Prince William County projects.
2. Specific conditions and final acceptance of contaminated soils must be approved by the Director of Public Works or his designee.
3. Contaminated soil will only be accepted in accordance with the chemical soil acceptance standards as provided in Table 1.
4. The generator shall provide the history of the contaminated site and the County will determine the acceptance of soil on a case-by-case basis. The County reserves the right to reject any contaminated soils.
5. The County will advise the generator of the specific test(s) required based upon site conditions. All tests must be completed, reviewed, and approved prior to delivery.
 - a) Contaminated Sites - The generator shall test soil for Table 1 parameters.
 - b) Industrial Sites - The generator shall test for Table 1 parameters, and a full TCLP.
 - c) Silt Dredging Sites - The generator shall test for Table 1 parameters (excluding paint filter) and TCLP for metals.

Rules of Operation for the Prince William County Sanitary Landfill Amended October 1, 2014

6. The County may require the hauler/contractor to do additional testing once the material is delivered to the landfill. The County has the option to perform the additional testing of the material and charge a minimum of \$500 per test.
7. Charges for acceptance of soil at the landfill will be as follows:
 - a) Category 1: General Fill - \$5.00 per ton.
 - b) Category 2: Daily cover - \$25.00 per ton.
8. Definitions of contaminated soils:
 - a) Category 1: General fill – Soil that can be placed in and around the landfill for maintenance purposes.
 - b) Category 2: Daily Cover – Soil that analytical results prohibit placement anywhere but on a lined cell.

Table 1

RCRA Metals (Total)	General Fill (max)	Unit (mg/kg*)	Daily Cover or Disposal in Lined Cell max)	EPA SW- 846 Method	(All Dirt) *TCLP (Regulation)
Arsenic	12	mg/kg	23	6010C/6020	5.0
Barium	500	mg/kg	2,000	6010C/6020	100.0
Cadmium	10	mg/kg	22	6010C/6020	1.0
Chromium	64	mg/kg	87	6010C/6020	5.0
Lead	140	mg/kg	400	6010C/6020	5.0
Mercury	6.6	mg/kg	24	7471B	0.2
Selenium	3	mg/kg	10	6010C/6020	1.0
Silver	2	mg/kg	40	6010C/6020	5.0
Others					
PCB's	1	ppm	50	8082A	
TPH-GRO	50	ppm	500	8015C	
TPH-DRO	50	ppm	500	8015C	
BTEX	≤10	ppm	10	8021B	
EOX**	≤100	ppm	≤100	9023	
Paint Filter	<u>No free liquids</u>		<u>No free liquids</u>	9095B	

*mg/kg = ppm

**EOX = Extractable Organic Halides

NOTES:

1. The generator shall provide either certification of a Professional Engineer or Geologist or a full TCLP analysis showing that the soil is not a hazardous waste.

**Rules of Operation for the Prince William County Sanitary Landfill
Amended October 1, 2014**

2. Minimum sampling required for general fill is 1 (one) test per 500 cubic yards or as required by the County and for daily cover in lined cell is 1 (one) test per 100 cubic yards as required by VDEQ.