BOARD MEMBERS PRESENT:
George Orr
Hilda Barg
Margaret Covington
Scott Weible
Kevin Raymond
Hammad Khan
Gregory White

MEMBERS ABSENT:
Muneer Baig

STAFF MEMBERS PRESENT:
Janine Sewell
Kay Taylor
Lisa Tatum
Levi Bass
Phyllis Jennings-Holt
Charles Toothman
Linda Meier

The meeting was formally convened at 6:33 p.m. by Chairman George Orr.

MINUTES:
MOTION by Ms. Barg and seconded by Mrs. Covington to approve the minutes of December 4, 2012. Motion passed.

CITIZENS' TIME:
No citizens present.

DISCUSSION:
D-1 Election of Officers
George Orr explained that there is not a formal written procedure for election of a Chairperson. In order to log it into the minutes and make it official, the Board decided to go ahead with a formal election.

MOTION was made by Ms. Barg to nominate George Orr to continue as Chair and seconded by Mr. Weible. George Orr was elected as Chairperson for a second term by unanimous consent.
MOTION was made by Scott Weilbe to nominate Hilda Barg to remain as Vice Chairperson and seconded by Mr. White. Hilda Barg was elected as Vice Chair for a second term by unanimous consent.

George Orr informed the Board that he has talked to, met and/or emailed all of our PW County, Virginia legislators. He met personally with Delegates’ Anderson, Scott Lingamfelter, and David Ramadan, and telephoned Mark Dudenhefer and talked to him. The rest got a personal email from him. He received personal replies from George Barker and Senator Black, and Jackson Miller’s aide emailed him about how much the information given was appreciated both this year and last. George sent Mr. Ramadan a lot of emails including an overview of DSS. Mr. Ramadan was very interested, especially in immigration as it concerns benefits. George thinks we got the legislator’s attention with the initial letter sent to all of them, and then by meeting with them, talking to them and emailing them. Hilda thinks that it’s good to have the legislative breakfast to put our faces with our names. Janine said at the time of the Legislative Breakfast (December) we can only talk about what is going on with DSS and what our goals are. There is nothing to present to them in early December as bills come out in early January—nothing to lobby because we don’t know yet. We can relate to them what we experience in our community-caseload issues, and with immigration issues. Greg White said that we can give them information at the breakfast that they can give to their constituents. Scott Weible said we need to tell these legislators what it is we do.

The legislative session starts tomorrow and ends on April 3. Janine will send out an email, with a list of items of interest to DSS, to the Board.

Hilda Barg attended Sen. Chuck Colgan’s legislative meeting at the Center for the Arts on Friday. Hilda was there with the ARC. About 150 people from Prince William, Fairfax and the surrounding area attended.

George Orr introduced Pastor Madeline of CCoM who came to sit in on our meeting.

D-2 Status of the CIP at the JDC – Charles Toothman
$640,000 is allocated to CIP at the Juvenile Detention Center. Since allocation has been available to us we have begun the process of working with the architect on the design phase by identifying both the specific products that need to be put in place and the contractors needed to put them in. We are almost ready to move into the purchasing phase. Charles visited a custom show in Richmond, sponsored by the architect, and met with vendors and contractors. The Security system upgrade is a separate project from the planned plumbing project. All water in the JDC is centrally controlled. We already have sole source vendor for the plumbing part, and will move forward on the security system phase.
George Orr asked how we would handle residents during construction. There is enough room in the facility to move some of the residents to one side of the building while doing the construction Levi Bass told the Board.

**DIRECTOR’S TIME**

**DT-1 BOCS March Meeting-Update on CPS & BECC Positions & Impacts Program**

Last Wednesday at the regular Management Meeting Melissa Peacor requested that Janine Sewell update BOCS on the CPS and BECC positions at a meeting in March. Lisa, Phyllis and Janine will work on a presentation and bring to BOSS for input.

**DT-2 Emergency Operations – Red Cross**

Pat Collins met with the regional Red Cross staff after hurricane Sandy as there has been some concern that the Red Cross was not able to support us as much as they should have. They are coming out to discuss what they will, can or cannot do during an emergency. The meeting with them will take place later in January. The County Executive was asked to consider us being able to keep FEMA money when it comes back to us a year or two after a disaster. The money would be kept in a separate fund in reserve for other emergencies. DSS is also looking to other County department staff that can help open a shelter so the burden does not fall to DSS staff alone.

**DT-3 FY14 Budget Congress**

The Budget Congress had to pull back on its process for FY14 after last BOCS meeting. The four groups of the budget congress were asked to look at the whole county budget and decide what they think is important and what is not important. Each group was supposed to find a way to cut 10m from the budget. Will be meeting with budget congress tomorrow with results and BOCS will ultimately decide, depending on what they determine the tax rate will be (flat, etc.).

**ANNOUNCEMENTS**

Levi Bass - wants to make note that last Friday, during the police officers procession that went by Molinari, the kids held up a sign with touching remarks about the fallen officer, which will be presented to the family.

Lisa Tatum - 2013 is 75th anniversary for DSS. July 1938 was the first DSS meeting.

CommonHelp is putting computers in the lobby at FE so people can watch their kids while they apply for services.

In March we’re going to do a resource fair with Medicaid.

Janine Sewell – Phyllis Jennings-Holt, Janine and 3 other social workers attended the funeral for the fallen police officer and she is glad that they went.
Commissioner Brown has now been appointed as special advisor to the Governor on family reintegration of state offenders.

Janine has a synopsis of bills coming before the Virginia legislators. This will be emailed out to the Board. Board members would like alerts and would also like a presentation on the most important legislation. Janine was asked to send out only what she believes they need to know.

**BOARD MEMBER’S TIME**

Hammad Khan — said it immediately felt like a family member died when he found out about Officer Young’s death.

Scott Weible — suggested we check with Valpack to see if we can use them to advertise DSS—i.e., for foster parents!

Kevin Raymond — Regarding the Budget Congress’ request to drop 10m from the budget that Janine mentioned — he thinks it’s important that board members meet with their supervisors as to what our proposal would be. It is important to keep our faces in front of the BOCS to let them know we are here.

Kevin asked Levi Bass about the MOU update for CCOM. Levi told the Board that currently the MOU has been submitted to CCOM and we are now waiting for them to approve, sign and send.

Mr. Raymond also wanted to express his sympathies for Officer Young.

Greg White thanked Hammad Khan for his kind words for Officer Young, and also thanked all the County employees for what they do. He would also like an update on the Winter Shelter. Janine said we planned to have Sgt. Bassett come to the first meeting in February to update us.

Margaret Covington expressed her sympathies for Officer Young.

Hilda Barg — Lustine Auto in Woodbridge asked her what they should do to help the community. She suggested collecting food for ACTS. Lustine gave a pep rally for employees to fill two pickups with food. Four Toyota Tundra trucks were loaded to capacity and donated. Francis Harris, Executive Director of ACTS, told them that the food donated will feed the ACTS community for two months!
George Orr -- thanked the Board for their service over the past year. The Board currently has an interesting dynamic. We are the voice in the community for those that don’t have a voice. George looks forward to moving ahead with this year. He also thanked the staff.

DSS is having a strategic plan session this Thursday. George and Hilda plan to attend.

**ADJOURNMENT:**
**MOTION** by Mr. Raymond and seconded by Mr. Weible to adjourn the meeting at 7:38 p.m. Motion passed. Meeting adjourned.

George H. Orr, Chairman  
Prince William County  
Board of Social Services

Janine M. Sewell, Director  
Prince William County  
Department of Social Services