PRINCE WILLIAM COUNTY
BOARD OF SOCIAL SERVICES
MEETING MINUTES
October 1, 2013
McCoart Government Center – Occoquan Room

BOARD MEMBERS PRESENT:
George Orr
Hilda Barg
Margaret Covington
Kevin Raymond
Scott Weible
Hammad Khan
Greg White

MEMBERS ABSENT:
Mary Beth Michos

STAFF MEMBERS PRESENT:
Janine Sewell
Kay Taylor
Lisa Tatum
Levi Bass
Charles Toothman
Linda Meier

The meeting was formally convened at 6:32 p.m. by Chairman George Orr.

MINUTES:
MOTION by Ms. Barg and seconded by Mr. Raymond to approve the minutes of September 17, 2013. Mr. Orr, Ms. Barg, Mrs. Covington and Mr. Raymond voted to approve; Mr. White abstained. Motion approved.

CITIZENS’ TIME:
None.

PRESENTATION:
Welcome ACTS-Frances Harris, Executive Director

The Board welcomed ACTS and Executive Director, Frances Harris to the Hilda Barg Shelter. Frances Harris reported to the Board that all services that ACTS currently provides will be offered to clients at the Hilda Barg Shelter. ACTS’ goal is to move people to the next step. Management of the Hilda Barg Shelter ‘feels right’ and is a good fit for ACTS since they have the connections to the community.

George asked about the Rapid Rehousing grant. Hilda Barg would like to have a Board Meeting at ACTS with a tour of the Hilda Barg Shelter in the near future.

Frances thanked Levi Bass and LoToya Blake for all their work and help with the transition which went about without a hitch. In mid-November there will be an open house at HB with media publicity. The Board would like to be notified as soon the date for this event is set.
ACTION ITEM:
A-1 Vote on October 15th Meeting

MOTION was made by Mrs. Barg and seconded by Mr. Raymond to eliminate the next meeting scheduled for October 15th and to meet at our next scheduled meeting on November 5th. Motion passed by unanimous consent.

DISCUSSION:
D-1 October 8, 2013 – Human Services BOCS Meeting Strategic Plan
Janine Sewell told the Board that there was a meeting on September 16 to discuss budget priorities which were originally going to be due on October 30. The County Executive decided to include a list of critical needs and asked that a draft be submitted to her by September 27. Ms. Peacor responded to our list of critical needs with her comments on the 30th, and it was finalized today. A presentation to BOCS will be given on October 8 at 2PM. Janine presented the DSS FY15 Budget priorities. The 8 BECC temporary workers have been categorized in the ‘critical need’ category. DSS will be bringing other data to show to BOCS as needed. The other priority we have is the shortfall in ARYFS.

Kevin Raymond asked if there is any anticipated impact from the affordable care act. Lisa Tatum said that DSS has tried to as prepared as possible, but we have certainly been busy with inquiries. We don’t have a script on the telephone to direct information as to where to look for info, but staff has the information to give to clients that direct them to the exchanges.

Janine said there will be no impact in the short-term from the government shut-down.

D-2 Legislative Breakfast – December 3
The board would like to have the Legislative Breakfast. It is currently scheduled for December 3. They want to have it from 8 – 9:30 A.M. Janine will check the League agenda to see what might be important to bring to the Legislator’s attention.

D-3 Building Security
George Orr discussed security as a result of the terrible shootings at the Navy Yard. George would like for the Department & BOSS to be aware of safety concerns. Hammad thinks the security at McCoart at night needs to be strengthened. One idea would be to make people coming into the building for after-hours meetings check in with the guard on duty to get a name badge. MANDT training for employees was suggested by Greg White.

DIRECTOR’S TIME
DT-1 Contribution to Other Agencies
Contribution Agencies/Community Partners receive funds from the County through a County agency (like DSS) then distributed to the Community Partner (like ACTS and SERVE). In the past, DSS did not look at their performance. About 2 years ago the budget office expectation was that we should look to make sure that contribution agencies were doing what they are supposed to. The contribution is outlined in a signed Memorandum of Understanding (MOU), so therefore, once the money is allocated, it should be distributed as indicated.
ANNOUNCEMENTS:
Levi Bass: Streetlight would like to open up a ‘Hope Center’ and package up services to offer those in need. They want to partner with us and have an employee from BECC come to work there to help with the homeless. Hilda Barg thinks the Board needs to be well informed before having one of our workers taken away to work somewhere else.

Many churches have been coming down to the Drop In Center, when it is not open, bringing food for the homeless. Levi wants to discontinue this practice and has asked Pastor Madeleine to let the churches (CCOM) know that they should discontinue doing this. We are trying to gain some control over the activities at the shelter.

Lisa Tatum: Staff are gearing up for the Fuel Assistance Program. The state systems changed over today and the system went down so only paper applications were possible today. BECC is going to be working with volunteer income tax service providers at FE to help low income people.

BOARD MEMBER’S TIME:
None.

ADJOURNMENT:
MOTION by Mrs. Barg and seconded by Mr. Khan to adjourn the meeting at 8:13 p.m. Motion passed. Meeting adjourned.

George H. Orr, Chairman
Prince William County
Board of Social Services

Janine M. Sewell, Director
Prince William County
Department of Social Services