PRINCE WILLIAM COUNTY
BOARD OF SOCIAL SERVICES
MEETING MINUTES
February 18, 2014
Jean McCoy Conference Room – Sudley North Government Center

BOARD MEMBERS PRESENT:
George Orr
Hilda Barg
Margaret Covington
Kevin Raymond
Mary Beth Michos
Hammad Khan
Greg White

MEMBERS ABSENT:
None.

DEPARTMENT STAFF MEMBERS PRESENT:
Janine Sewell
Kay Taylor
Lisa Tatum
Levi Bass
Phyllis Jennings-Holt
Charles Toothman
Victor Evans
Linda Meier

Chairman Orr opened the meeting at 6:31 PM.

MINUTES:
MOTION by Ms. Barg and seconded by Mrs. Michos to approve the minutes of February 4, 2014. Motion approved.

CITIZENS’ TIME:
No Citizens present.

DISCUSSION:

DIRECTOR’S TIME
DT-1 Budget Update
Janine Sewell updated the Board on the FY15 budget. ACTS received funding as outlined in the contract; At Risk Youth and Family Services may also more funding; no more county staff will be added with the exception of police and fire for 5 years; and no new Capital Improvement Projects.
Hilda Barg asked about possibly getting more money for the homeless winter shelter because of all the winter weather. Charles Toothman said it may not be needed as DSS can move some money around to cover the additional hours.
Charles Toothman updated the Board with the monthly budget report. Numbers through January 31 reflect that revenues for programs have increased somewhat. JDC has increased utilization and has experienced an increase of revenue this year, and that looks like a trend. Adult Services is up over last year. Revenue from the Commonwealth and Federal Government are anticipated to be up over last year.

George Orr asked about the project status at JDC. Charles says construction should start in about two months and hopefully be completed by August, but not later than October.

DT-2 Update on DSS Department Strategic Plan
Janine discussed the updates made to the DSS Strategic Plan. Talked about the CAC and that we are trying to get a meeting with Melissa to discuss it. Meyer, our new facility dog, would work out of a CAC if we can ever get one up and running. There was also discussion regarding the PIT COUNT article in the paper and if it will ever be possible to meet the county goal for eliminating homelessness.

George Orr would like to see how each one of our goals is aligned with the budget. What part of the budget does each of them impact? We send in a quarterly data report to the County updating our progress on the County Goals. That data becomes part of the county budget document. In past budgets we had 10 – 12 strategies; we now have only 1/3 of that as we have narrowed down the strategies to the most important ones.

More discussion about the strategic plan ensued. George Orr would like a color code to show our progress.

ANNOUNCEMENTS:
Victor Evans – informed the Board that due to a weather delay, a Harmony session is being rescheduled.

BOARD MEMBER’S TIME:
Kevin Raymond - watched Channel 4 News and saw the DSS story about Meyer and it brightened up his whole day!
Reported the paper stating that a mental health facility is not needed in Prince William County. Kevin does not understand why and wants to look into it further.

Hilda Barg – ran in to Al Wooten, the new Director of CSB, at the last Board meeting who told Hilda that he recognized her. Looking forward to having a good relationship with him.

Hilda called Supervisor Candland’s office and stressed the importance of Mr. Candland appointing someone to take Scott Weible’s place on BOSS. She was told they would have a new appointee for us in the near future.

Greg White -- Spoke about the PIT count article in a Fairfax/Falls Church newspaper.

George Orr – requested that we plan to have a meeting at JDC in October.
MOTION made by Hilda Barg and seconded by Hammad Khan to move into Executive Session at 7:31 PM. Motion passed.

EXECUTIVE SESSION:
WHEREAS, the Social Services Board desires to discuss in Executive Session matters relating to the Director’s Evaluation and;

WHEREAS, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session;

NOW, THEREFORE, BE IT RESOLVED that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session.

CERTIFICATION:
WHEREAS, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Social Services Board does hereby certify that to the best of each members knowledge; (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and; (ii) only such public business matters as were identified in the Motion by which the said Executive Session was convened were heard, discussed or considered by the Board. No member dissents from the afore-stated certification.

MOTION made by Hammad Khan and seconded by Mary Beth Michos to certify this Executive Session. Motion passed.

MOTION made by Hilda Barg and seconded by Kevin Raymond to move out of Executive Session at 8:21 PM. Motion passed.

No actions were taken during the Executive Session.

ADJOURNMENT:
MOTION by Greg White and seconded by Mrs. Covington to adjourn the meeting at 8:22 p.m. Motion passed. Meeting adjourned.

George H. Orr, Chairman
Prince William County
Board of Social Services

Janine M. Sewell, Director
Prince William County
Department of Social Services